BASC News and Views April 2011

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Some of our exciting activities:

1. We continue to implement the Dining strategy we developed for the next five years focused on Value, Culinary, Wellness, Facilities and Efficiency. Kevin Craig joined us in January to lead this effort. We are recruiting right now for an Executive Chef to advance our focus on the culinary aspect of our strategy and hope to have this position filled over the summer.

2. BASC has assumed responsibility for managing events in addition to conferences for the campus. We are now leading major campus events such as the Honors and Awards Ceremony last week and Commencement, and Jennifer Ashbaugh joined us this month as the Conferences and Events Director. Many thanks to Anna Hintz, Mark Gardner, Brandon Schultz and Carl O’Connor for their work on these activities this spring.

3. We can see the progress of the new SERC every time we drive by. The Parking and Transportation Services (PTS) team designed and managed the remote parking and shuttle program in the fall semester which supported about 300 daily campus commuters. Additionally, the PTS team took over operation of the Campus Shuttle (OTS buses) and enhanced and expanded the Transportation Alternatives Program with carpools, short term car rental programs and bike borrowing. Kudos to Johnna Frosini, Chris Swift, Joan Consoni, Lisa Kiefer, Gail Thiel and all their students!

4. We have been very involved in a number of campus planning activities including the development of the campus Strategic Plan and the Facilities Master Plan (FAMP). The Strategic Plan is developing the priorities for the way the campus wants to look and feel to students in the future focusing on student engagement and student success (graduation rates).

The FAMP creates a really exciting vision for the evolution of the physical campus in the future. I hope you have had an opportunity to see or hear about the vision for the campus – it is so exciting!

5. The Eagle’s Nest has been named the Best in Business Winner for Upgrade of an Existing Convenience Store by the National Association of College and University Food Services (NACUFS). Yay to the whole team at TRAX/Eagle’s Nest!!

6. BASC awarded six Student Employee Scholarships, two Sandra Mason Scholarships and one employee scholarship this year to a member of our team. Thanks to those folks for their hard work and congrats! (And thanks to those folks who worked on the selection committees).

7. We implemented/are implementing a new timekeeping, payroll and Human Resources Information System this year. Every one of us sees and feels the new system every time we get a paycheck. Special thanks and appreciation to the team who has been working on this for over a year – Steve Miller, Vern Van Skyver, Char Charles, Jermaine Toppin, John Mlyniec, and Bev Ludke.

8. We are implementing a new Parking Information System. This is the system that manages the details of more than 5,000 daily parkers. This is another project that has been in the works for better than a year.

9. Textbooks and other course materials are evolving very rapidly. Our bookstore team has been on the forefront of the student migration to electronic textbooks with 300 percent increase of our materials sold in digital format.

These represent just some of the many, many things BASC folks have been doing this year. I’m so proud of our efforts and what we have achieved! It really demonstrates to me the commitment we have to advance what is important to the campus and to engage our students and be engaged ourselves.

Each year at this time, we ask you to identify members of our team who role model the BASC values and demonstrate the BASC touch everyday. This year we have so many people living our values and engaging our students. We had really wonderful nominations from across our team. We are very pleased to announce our 2011 Employees of the Year – Gabe Rivera from TRAX, and Gail Thiel from Parking and Transportation Services! Our 60th Birthday Year is drawing to a close. We have lots to celebrate this year! Thanks in advance for your efforts through the last weeks of the semester. I look forward to celebrating with you at our End-of-the-Year Celebration on May 17!

Diane
BASC Welcomes New Textbook Manager

Brockport Auxiliary Service Corporation (BASC) and the Barnes & Noble College Bookstore are pleased to announce the promotion of Staci Seeler to Textbook Manager.

Seeler has worked for Barnes & Noble for the past five years, most recently as the bookkeeper at The College at Brockport Bookstore. She has a bachelor’s degree in English from D’Youville College and is currently writing a book on the foster care system.

Seeler’s past experience with Barnes & Noble and her experience on campus will serve to be great assets in her role as Textbook Manager. Please join BASC and Barnes & Noble in congratulating Seeler on her new position.

You may contact Seeler at 395-2554 or sseeler@brockport.edu

Spring Employee Contest Winner

Congratulations to Tasha Moyer from TRAX, who is the winner of a Netbook computer! Tasha was our employee spring contest winner who collected the most autographs. The goal of this past contest, going along with this year’s theme of employee engagement, was to collect the most names of various individuals throughout the campus and have them sign the provided BASC autography book. Tasha filled up three of the books with a total of 570 different signatures from people all over campus. That’s a lot of engagement!

Wonderful job to all who participated and engaged more with the campus community. Keep up with the BASC Touch!

Parking and Transportation Services Summer Plans

Parking and Transportation Services is currently working hard to migrate to a new parking management software system. New functions will include an online appeals section, and “yellow” resident permits will be available online. The anticipated rollout date is late June. As a result, fall permits will not be available until then.

Check your Brockport email for updates and more specific information. PTS is also in the process of selecting an on-campus shuttle provider, and working to designate a few parking spaces for motorcycles!

Student Scholarship Winners

BASC would like to congratulate our six student scholarship recipients who received a total of $17,000 courtesy of Barnes & Noble and Next Generation:

Justin Jackson, Harrison/Brockway - $2,000 Barnes & Noble Scholarship
Kaitlyn Gnage, Brockway - $3,500 Next Generation Scholarship
Caitlin Bartman, Brockway - $2,500 Barnes & Noble Scholarship
Katrina Haude, Harrison - $2,500

$1,500 Next Generation Scholarship

Barnes & Noble Scholarship

Stephanie Palmer, Union Square - $2,500 Barnes & Noble Scholarship
Gary Rolen, Bookstore - $2,500 Barnes & Noble Scholarship
CONGRATULATIONS graduates

Colin Bliss, Brockway
Taylor Graff, Brockway
Jessica Stanley, TRAX
Nick Acker, TRAX
Stephen Fuentes, Harrison
Miles Washington, Harrison
Theresa Jobes, Harrison
Andrew Miller, Harrison
Steve Surdi, Harrison
Joe Yokel, Union Square
Stephanie Van Deven, Union Square
Lauren Johnson, Union Square
Alicia Tripi, Union Square
Megan Crawford, Bookstore

Best of luck to all of our graduating student managers.
Thank you for all the hard work you have put in over the years.

Summer Schedules
The summer work schedules are in the final stages of being completed. They will be distributed at the End-of-Year Gathering on Tuesday, May 17. If you have questions regarding your summer work schedule, please see your unit manager.

Retirement Accounts
Having trouble accessing your retirement account? Contact Ralph Eisenmann at x5213 to set up a 15-minute appointment. Ralph is available to demonstrate how to access your account and view your funds. Contact Mike Anderson for fund advisement.

Condolences
Our thoughts and prayers go out to the following people as well as their family and friends:
To the friends and family of former employee Freida Byers who passed away in March.
Brandon Schultz for the loss of his grandmother who also passed away in March.

Longevity Awards
BASC will recognize its employees for their years of service (at every five year increment) at the End-of-Year Employee Gathering on Tuesday, May 17. In addition, the College will recognize those employees with 25, 30, 35, or 40 years of service at the annual College Recognition Dinner on Thursday, May 5.

Thank you to these employees for their many, many years of dedicated service!

Five Years
Dan Cater - Brockway
Loretta Ettinger - Union Square
Lloyd McCauley - Harrison
Sarah Olds - Union Square
Kelly Pratt - Aerie Café
Patricia Rowley - Union Square
Austin Warner - Harrison

Ten Years
Kim Johnston - TRAX
Sarah Plain - Harrison
Sareth Stokfa - TRAX
Jermaine Toppin - TRAX

Fifteen Years
Laurie Magliocco - Union Square
Kevin Mosher - Harrison
Denise Phillips - Brockway

Twenty Five Years
Diane Hughes - Brockway

Thirty Years
Larry Hueser - Union Square
Bill Lemcke - Brockway
Richard Mondy - Union Square

Thirty Five Years
Sharon Woodley - Bakery

*If anyone has any questions regarding their longevity or thinks their name may have been left out of the above listings, please contact Betty Drennen, x2497 ASAP.
Safety Spotlight

Tip of the Issue: Safety Rules for Food Service

Working in food service can be a lot of fun with the fast paced environment and variety of people that you get to interact with on a daily basis. Even with the multitude of daily tasks to accomplish, it’s still always important to keep a few general safety rules in mind.

Safety precautions to prevent fires:
- Never leave anything flammable like towels or hot mitts on a stove
- Never leave food that’s cooking unattended
- For a burner fire, turn off the heat and cover the pan
- For an oven fire, turn off the heat and close the door

Precautions to prevent falls:
- Clean up spills promptly
- Don’t leave objects in aisles
- Always use a stepladder to reach high items

Use knives and equipment safely:
- Always choose the proper knife for the job, keep knives sharp, and cut on a firm surface away from your body

Safety precautions to prevent falls:
- Keep all equipment guards in place to protect your hands
- Turn off appliances and disconnect power before cleaning or adjusting

Safety precautions for strong cleaning chemicals:
- Read labels to learn about hazards and necessary personal protection
- Keep any flammable chemicals away from stoves or hot surfaces
- Don’t store or keep chemicals in areas that contain food or utensils
- Make sure there is adequate ventilation when using strong cleaners
- Wear gloves to protect your skin

Wash your hands thoroughly with soap and water:
- Before you handle any food
- Before and after eating or smoking
- Between handling different types of food

Keeping these general tips in mind while at work will hopefully result in fewer accidents while at work!

Source: 7-Minute Safety Trainer, Business & Legal Reports, Inc.

Safety Report
Below is a breakdown of accidents since February 10, 2011: Cuts (5), Burns (7), Strains (2), Falls (2) = 16 total accidents.
Congratulations to our latest Safety BINGO winner: Bonnie Reulbach ($50)

Safety Representatives
Maintenance
Mike Smith (Smitty)
Harrison
Lloyd McCauley
Joe Militello
TRAX
Jessica Marks
Brockway
Dan Cater
Union Square & Kiosks
Larry Hueser
Bakery
Ken Bonczyk
Catering
Patty Sorel
Business Office
Patty Knapp
Administrative Office
Vernon VanSkiver
Charlotte Charles
Serve Safe Trainer
Ken Bonczyk
Pin Recipients

The following BASC employees have recently earned pins for role modeling our core values of team, organizational integrity, passion for excellence and stewardship. Please join us in congratulating and thanking these individuals for their dedicated service.

Helen Ames - Harrison
Paul Bundage - Harrison
Sheri Burnside - Harrison
Jeff Clark - Harrison
Kathy Clark - Harrison
Nellie Devlin - Harrison
Shelia Devos - Harrison
Paige Doerner - Marketing
Linda Eichas - Eagle’s Nest

Katie Feeney - Harrison
Kim Gauthier - Harrison
Steve Hagadorn - Harrison
Teresa Holupko - Café at College Suites
Theresa Jobes - Harrison
Dave Johnson - Harrison
Joanne Jordain - Harrison
Gina Kier - Harrison
Mark Kinsey - Harrison
Seth Louden - Harrison
Dylan Mackaravitz - Harrison
Brian Matuszak - Harrison
Lloyd McCauley - Harrison
Brian McClinic - Harrison
Craig McClinic - Harrison
Fred McMillian - Harrison
Joe Militello - Harrison
Andrew Miller - Harrison
Tricia Miller - Harrison
Kevin Mosher - Harrison
Pat Palermo - Harrison
Kathy Pharoah - Harrison
Mary Rocco - Harrison
Cindy Smith - Eagle’s Nest
Derick Storie - Harrison
Steve Surdi - Harrison
Austin Warner - Harrison
Josh Whitaker - Harrison
Adam Wilcox - Harrison

Smoke Free Campus

The College at Brockport campus will soon be smoke free with the exception of two designated smoking areas beginning August 1. As part of the policy smoking will only be allowed in parking lot A, behind the high rise dormitories, and in parking lot D1 on Holley Street.

The Task Force for a smoke free Brockport consisted of a group of 20 people, all smokers and non-smokers from the College, village, and BASC, including Bev Ludke. This group of individuals have been working on this initiative for about two years.

The Task Force plans on raising awareness of this new policy through its Web site and through informative sessions with students, and faculty and staff. They will also be partnering with the American Cancer Society to help with the creation of educational materials including those that publicize the counseling sessions offered at the Brockport Student Health and Counseling Center to help with smoking cessation. Having the campus smoke free is all part of the Healthy Campus Initiatives at the College.

If you have any immediate questions contact Bev at x2652.

Accounts Closing

Anyone with a payroll check from BASC as opposed to ADP needs to deposit or cash the check as soon as possible. The accounts used for checks written before January 1, 2011, will soon be closing.

Summer Hours

Summer office hours for the campus are Monday - Thursday 8 am - 4 pm, and Friday 8 am - noon. BASC offices will be observing these hours as well beginning Thursday, May 19.
Around the Water Cooler

**Administrative Announcements**

Congratulations to Barb Carpenter for her upcoming 40th wedding anniversary with Mr. Lewis in June! William Fichtner, Brockport alumnus of ’78 along with four other Hollywood stars visited campus. Brandon Schultz got to sneak a picture!

**Bookstore Buzz**

Congratulations to Bill Kerr and Wendy Fritz for their recent new home and townhome purchases! Congratulations Staci Seeler on her promotion to textbook manager.

**Brockway Blurbs**

Best of luck and congratulations to Wendy Richards on her new position as Director of Hospitality and Support Services at Lakeside Memorial Hospital. Wendyl thanks everyone she has worked with over the years. “I will truly miss my BASC family. I have thoroughly enjoyed my time here and I have formed many close friendships that I will hold near and dear to me.”

Congratulations to student managers Kaitlyn Gnage and Caitlin Bartman on winning student scholarships for the 2011/2012 school year. Way to go girls! Best of luck to student managers Colin Bliss and Taylor Graff on their graduation in May. We will miss you both VERY much.

Cathy Legacy will be enjoying some time in Belgium this summer with her family tasting french fries, good chocolate, and great beer! Have a wonderful time.

Congratulations to the TRAX team on their recent NACUFS win for updating their outstanding dedication to the BASC values.

**Eagle’s Nest and TRAX Tidbits**

Congratulations to Tasha Moyer for winning the spring employee contest! We would like to thank Linda Eichas, Cindy Smith, and Teresa Holupko for their outstanding dedication to the BASC.

Congrats to Jermaine Toppin, Sarah Stolf, Kim Johnston, and Sarah Plain on their 10 years of dedicated service to BASC.

We are proud to announce that the Eagle’s Nest won a NACUFS award for updating our existing C-Store! We would like to thank everyone who has helped that store be as good as it is today.

**Union Square Scribbles**

Congratulations to Stephanie Palmer for her student scholarship award and Eric and Shannon Bodine for their Sandra A. Mason scholarship award.

Dick Mundy is the proud dad of Stephanie who will be graduating from Brockport this May and for his son Dean who will be attending the 3-1-3 program here this fall.

Best wishes for a speedy recovery go out to Gail Pfeffer as she recovers from illness.

Larry Hueser will be busy this summer. His mission trip this summer is in Alaska, he will begin working with Golisano Children’s Hospital, and he is also volunteering again for Camp Good Days and Special Times.

Laurie Magliocco is very excited about the upcoming marriage of her daughter Kathie in September.

Michelle Brown is a proud mom of daughter Amanda who is graduating high school this June and will be going to Genesco for nursing.

Best of luck to our graduating student managers Joey Yockel, Alecia Tripi, Lauren (LJ) Johnson, Katelyn Decker, and Stephanie VanDeven. We will miss you all.

**Harrison Highlights**

Exciting news from McAllister King: He and wife Nicole would like to announce that their son “Mini Mae” is going to be a big brother in October! They’re not sure if it’s team pink or team blue yet, but they are excited!

Helen Ames is a grandma again! It was a little earlier than expected, but everyone is happy and doing well!

Welcome Adam Wilcox to the Harrison team!

Congratulations to all of our graduating student managers: Steve Surdi, Theres Jobes, Andrew Miller, Stephen Fuentes, and Miles Washington. Thank you for all of your hard work.

We are excited to announce our new student managers: Sheree Francis, Percy Dansoh, Jim Beator, Dan Maslik, and Ashley Zayas.

Kevin Mosher won several awards in the swimming competition he was recently in. Great job Kevin!

Amazing job to our student managers Justin Jackson and Katrina Haude for winning student scholarships!

**Parking and Transportation Pebbles**

Chris Swift has been busy enjoying his sons, Richie and Jimmy playing baseball.

Joan Consler has been gardening away and enjoying time with her five grandkids.

Congratulations to Lisa Kifer on your new apartment!

We are excited to hear that Stephen Sonnleitner aka the “Parking Ninja” will be helping us out this summer!

Congratulations Gail Thiel on Employee of the Year! We are so pleased with your work and glad to have you on our team.

Gail’s daughter Emily is planning to attend Elmira College this fall. She was also ranked in this year’s list of 100 most outstanding high school seniors in the eighth-county region. Great job Emily!

Congratulations to student William Guilford on his upcoming wedding in July! Best of wishes to the both of you.

**Tidbits**

We would like to thank Diane Hughes, Bill Lemcke, Denise Philips, and Dan Cater for all of their years of service and dedication to BASC.

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We would like to thank Diane Hughes, Bill Lemcke, Denise Philips, and Dan Cater for all of their years of service and dedication to BASC.
BASC Employees of the Year

Congratulations to BASC’s employees of the year—Gail Thiel (Parking and Transportation Services) and Gabe Rivera (TRAX).

Gail is the recipient of the Extraordinary Performance Award and Gabe received the Outstanding Service Award, both of which recognize employees who demonstrate and role model the BASC corporate values of team, organizational integrity, passion for excellence, and stewardship.

Both Gail and Gabe will be recognized at the annual College Recognition Dinner on Thursday, May 5.

We would also like to recognize all of this year’s nominees for employee of the year. Choosing this year’s winners was not an easy task, as there were many deserving candidates. The following employees were also nominated by their fellow colleagues: Scott Connelly (Brockway), Teresa Holupko (Café at College Suites), Larry Hueser (Union Square), Lloyd McCauley (Harrison), Liz Morrow (Union Square), Debbie Rockow (Courtside), Peggy Turlington (Brockway), and Yvonne VanSkiver (Bakery). Congratulations to all nominees!

End-of-the-Year Employee Gathering and Bowling

BASC will hold its annual End-of-the-Year Employee Gathering on Tuesday, May 17. The awards ceremony and brunch will take place from 10 am - noon at the New York Room, Cooper Hall. This portion of the meeting is mandatory. Employees will be paid for two hours.

Afterwards, employees may head to Brockport Bowl for an afternoon of bowling, food, fun, laughs, and lots of prizes. This year’s contest theme is “best birthday hat”. A prize will be awarded to the individual who shows up with the best headwear. BASC is also paying for shoe rentals and three games of bowling. Those interested in bowling must return completed forms to Betty Drennen by Monday, May 9. Bowling team forms are being distributed with the April 21 paychecks.
Approximately $900 was raised for the BASC employee scholarships fund through this year’s cookbook sales. There are still some cookbooks left at select units and the BASC Business Office for $6. Get yours before they’re gone!

Sandra A. Mason Scholarship Award Recipients

Congratulations to our recipients of the Sandra A. Mason Scholarship Award—Eric and Shannon Bodine. Both of these exceptional College at Brockport students will receive $500 each in tuition scholarship for the 2011/2012 academic year. Eric and Shannon are brother and sister to Kelly Bodine, who is the marketing assistant for BASC. Eric is a marketing major while Shannon is earning her physical education teacher certification with an adapted concentration.

Contribute to N & V’s

Email your items to anna.hintz@basc1.org or kelly.bodine@basc1.org. You can also drop them in the News & Views envelope located in your unit. The next News & Views deadline is July 31, 2011. The News & Views is also available at www.basc1.org (select the employees link.)

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