8-9-2013

The Brockport Staffing Model

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The Brockport Staffing Model
Kim Myers, Drake Memorial Library

Digital Commons @Brockport is a team effort
Led by a full-time manager with help from:

<table>
<thead>
<tr>
<th>Culprit</th>
<th>Collection</th>
<th>Commitment</th>
<th>Includes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charlie Cowling, Archives</td>
<td></td>
<td>2-4 hours/week</td>
<td>Developing and uploading collections from archives</td>
</tr>
<tr>
<td>Debby Ames, Brockport Bookshelf</td>
<td></td>
<td>Summer Project 2012 annual upkeep 2 hours/week</td>
<td>Pulling catalog records from ALEPH for faculty publications</td>
</tr>
<tr>
<td>Pat Maxwell, Editor</td>
<td>Dissenting Voices</td>
<td>75-80 hours/year</td>
<td>Embedded librarian in Women and Gender Studies, helps students create new volume annually</td>
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<tr>
<td>Greg Toth, Editor</td>
<td>Philosophic Exchange</td>
<td>20 hours/year</td>
<td>Editor, journal design</td>
</tr>
<tr>
<td>Laura Emerson and Becky Cousins, Thesis Scanning Project</td>
<td>2-3 hours/week as part of regular workflow</td>
<td>Manages student workers in ILL, who do thesis scanning (Laura) Scans theses pre-bindery, adds new records to catalog (Becky)</td>
<td></td>
</tr>
<tr>
<td>Wendy Prince, Library Events</td>
<td></td>
<td>2-3 days/year as part of regular workflow</td>
<td>Administers the Library Events and Exhibits collections</td>
</tr>
<tr>
<td>Pam O'Sullivan, Editor</td>
<td>The Spectrum</td>
<td>5 hours/3 times a year</td>
<td>Recruits articles and faculty reviewers</td>
</tr>
<tr>
<td>Ken Wierzbowski, SEO</td>
<td></td>
<td>2-3 hours/week as part of regular workflow</td>
<td>Helps with infographics, digitization and other technical details</td>
</tr>
</tbody>
</table>

How many staff members participate in your IR?

- <5%
- 6-10%
- 11-25%
- >25%

At Brockport, 68% of all staff participate in Digital Commons

Kim Myers, Digital Repository Specialist
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Visit us online at:
digitalcommons.brockport.edu/

“One of the things that makes our IR work is the small efforts of many people.”

Making it work for you

- Match interest with opportunity
- Approach during “quiet” season
- Offer discrete projects
- Make it part of the culture
- Fit into existing workflow
- Show appreciation!

Graphic by Ken Wierzbowski