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Information Technology Services Newsletter: Spring 2001

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Information Technology Services Newsletter

SUNY BROCKPORT

Volume 16, Number 2

January 2001

Whither distance learning at Brockport?

Guest Editorial: Timothy J. Flanagan, VP for Academic Affairs

From time to time I'm asked about the role and future of distance learning at Brockport. Since Brockport offered its first Internet courses on the SUNY Learning Network (SLN) last semester, the question of how SLN "fits" within the academic goals of SUNY Brockport is timely and important.

The short answer is that SLN, and distance learning courses generally, do not fit neatly into the College's academic goals and directions. One could make an argument that Brockport's initiatives in the area of distance education in the last 20 years (MetroCenter, Telecourses, WestNet) have been driven primarily, if not exclusively, by the desire to enroll more students. It is not at all clear how such strategies coincide with a cardinal goal of attracting better students. To examine this matter, we will need to develop systematic information on the comparative academic credentials of our distance education students vs. traditional students.

Importantly, our efforts in distance education add student credit hours to our roster, but without exception the sections that we offer via distance education are smaller — and often significantly smaller — than comparable sections offered on campus. When viewed from this perspective, distance learning approaches may encumber significant opportunity costs. From an economic standpoint, then, during tight budget times one might argue for reduction or elimination of these options rather than expansion. As we explore ways within Academic Affairs to manage costs, we'll have to take a careful look at whether courses that nominally 'break even' are actually supplanting on-campus sections that could yield a much better revenue/expenditure ratio, and therefore produce financial benefits to support institutional goals.

All of this is by way of saying that we really don't have a campus 'vision of, goals for, and commitment to' continued SLN participation (or other distance learning approach) at this time. I've said repeatedly that the principal objective for Brockport's participation in SLN is to

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Banner

Progress on the implementation of the Banner campus information system has continued throughout the fall. Training and testing of the prototype version of the Alumni/Development module is nearly complete and the final production installation will occur in early February. Training on an early version of the undergraduate admissions module prototype has

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provide a professional development opportunity to faculty who wish to expand their pedagogical repertoire to include this technique and technology. I believe that this is a solid rationale for allocating resources to distance learning. If a faculty member wishes to enhance his or her teaching through the integration of technology, including offering courses through the Internet, this evidences a desire for professional growth and development, and a commitment to continuous improvement of one's instructional skills. I believe that the College can and should support its faculty in pursuit of these worthy goals. However, I do not support inducing faculty or departments, against their will, to develop SLN courses. Rather, professors and their departmental colleagues need to assess and determine whether adding distance learning options to their curriculum better serves their students.

Therefore, to the faculty member who asks, "why should I invest the time and effort required to develop an SLN course, when I have numerous other commitments?", I would answer, "Unless it (developing a distance learning course) is something that *you really want to do*, then don't undertake the task, especially if doing so would diminish or dilute your efforts elsewhere. Moreover, I would urge the faculty member to discuss this matter with his or her colleagues, to assess whether the department shares the view that

on-line courses meets their students' needs.

The 'incentives' that we have available for first-time SLN participants are symbolic rewards, not compensation for additional effort. I'm impressed and grateful, but not at all surprised, that so many of our faculty have elected to take the plunge into SLN. I believe that many of our colleagues harbor a sincere desire to experiment with alternative pedagogies, in an effort to expand and develop their teaching expertise.

As to the issue of support for faculty who are interested in teaching on-line, we have put together a support team, based on the good offices of Karen Schuhle-Williams, Mary Jo Orzech, Rick Iuli, and Jennifer Quigley. I sincerely appreciate the willingness of this team to provide these services to their colleagues, in addition to their other responsibilities. Looking down the road, Brockport will never be able to provide the level of support that other colleges provide. When I read about campuses that dispatch a team of instructional designers and technology experts to assist faculty to develop and deliver on-line courses, I'm green with envy. We simply don't have the resources to provide that level of support. Perhaps in the future our CELT will develop additional capacity and interest in this area.

Mary Jo Orzech points out that our foray into SUNY Learning Network has yielded important collateral benefits for the College.

Administering distance learning programs has forced review of many policies and procedures and cut across offices of admissions, bookstore, registrar, bursar, scheduling, computing, library, and others in a way that may give grief temporarily but, probably needed to be done. Many of these changes (ordering books online, reviewing measles policies and parking fees) will result ultimately in better services for our students. These are unintended side effects, in addition to changes that distance learning technology brings to the classroom. They're creating the climate for change that is not top-down and not legislatively mandated, but is surely modifying the face of higher education and the way we do business.

Some may say that these views reveal a tenuousness and a very limited vision for distance education at Brockport. There is no 'grand vision' here. Nevertheless, it is a responsible view, especially in light of resource constraints that the College faces in the next few years. We will continue to make steady progress, to make these opportunities available to our faculty, to assess their contribution to student success, and to support them the best that we can.

Hardware/Software Update

New Slide/Photo Scanner

A new slide scanner is available for faculty and staff use in SHEL, 211 Dailey Hall. The HP Photosmart scanner scans photos, slides, and negatives. For more information, contact ITSS at x2368.



ResNet Update

Fall semester saw the ResNet group install over 1200 connections in the residence halls. This represents almost a doubling of connections from 1999, showing how quickly PC ownership is becoming the norm at Brockport. Since there are about 2400 students living on campus this means there is one PC/Mac for every two students living on campus. Rob Heywood and members of the ResNet team deserve thanks for their successful efforts.

Servers moved

Servers were moved on December 19, 2000 as part of an effort to consolidate and centralize server management and provide better backup and operation. The Library's ERes, Dynix and WebPac along with Remedy servers were moved from Dailey to Tuttle North.

New projectors in Edwards

New Proxima projectors have been purchased for Edwards classrooms. The 1900 lumen projectors can be used for computer or video projection. The new projectors will be used in a variety of classroom settings. The older units they replace will be used as loaners and in smaller classroom facilities throughout the campus.

Thanks to Frank Mancini and Richard Hart in Media Services for help with installation and set up. For a list of projectors and locations, see:

<http://www.acs.brockport.edu/projectors.htm>

Virus Update

The campus has been seeing an increased incidence of PC viruses. Be sure you are taking proper precautions: have McAfee installed and updated on a regular basis. McAfee is available for on-campus use by contacting J. Saraceni at x2452. This is also an appropriate time to remind the campus community about the importance of backing up critical files on a regular basis.

Lyriss

New software has been installed for managing e-mail subscription lists. Lyriss software is more robust, user friendly and web enabled for list administrators. Lyriss will be piloted during spring and available for campus use in fall 2001. For more information see: <http://list.brockport.edu>

Software Volume licenses

ITSS has annual renewable site-licenses for MINITAB, SPSS, SAS, and Borland products, for faculty and staff use. For more information, contact Jeanne at x2452 or send e-mail to jsaracen@brockport.edu.

SAS on Campus

SAS v. 8 (Statistical Analysis System) is available for faculty/staff use through a campus site license. The SAS license allows both home and office use. Contact jsaracen@brockport.edu for software license.

SPSS 10.1 installed

A new version of SPSS has been installed in lab PCs. SPSS requires an annual license renewal each year. If you need an updated copy, please contact jsaracen@brockport.edu.

DreamWeaver

A limited number of copies of DreamWeaver, a website authoring tool, have been acquired for faculty/staff use. DreamWeaver is a full-featured software package for creating webpages on PCs. Contact J. Saraceni at x2452 for a copy of the software.

Campus Internet Network Bandwidth Utilization

Network utilization is depicted in daily, weekly and monthly graphs shown below. They illustrate both the high and low points throughout the semester. Thanks to R. Smith, IT Networking and Systems for providing these graphs. Shaded area: Incoming traffic in bits per second; Line: Outgoing traffic in byts per second.

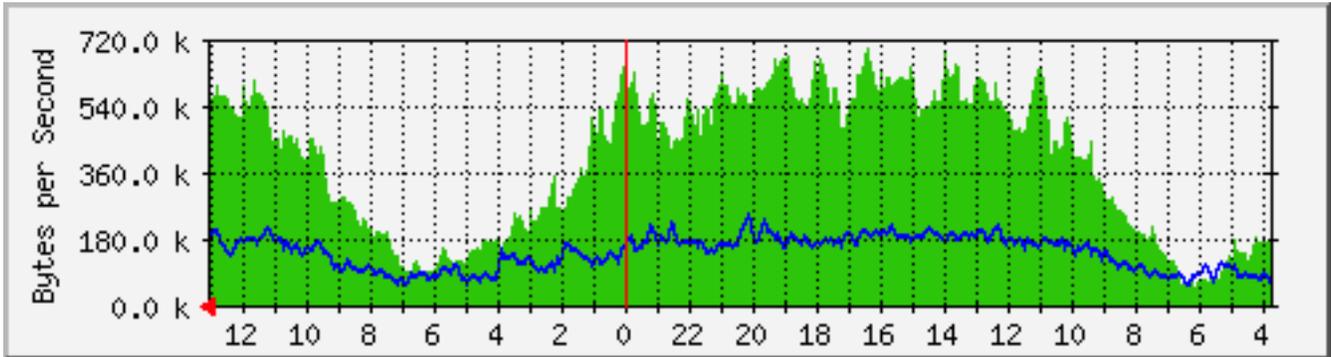


Chart A: Daily Graph (5 Minute Average; Tuesday, 14 November 2000 at 13:10

Max In: 698.7 kB/s (93.2%)	Average In: 401.3 kB/s (53.5%)	Current In: 571.1 kB/s (76.1%)
Max Out: 246.7 kB/s (32.9%)	Average Out: 146.3 kB/s (19.5%)	Current Out: 188.4 kB/s (25.1%)

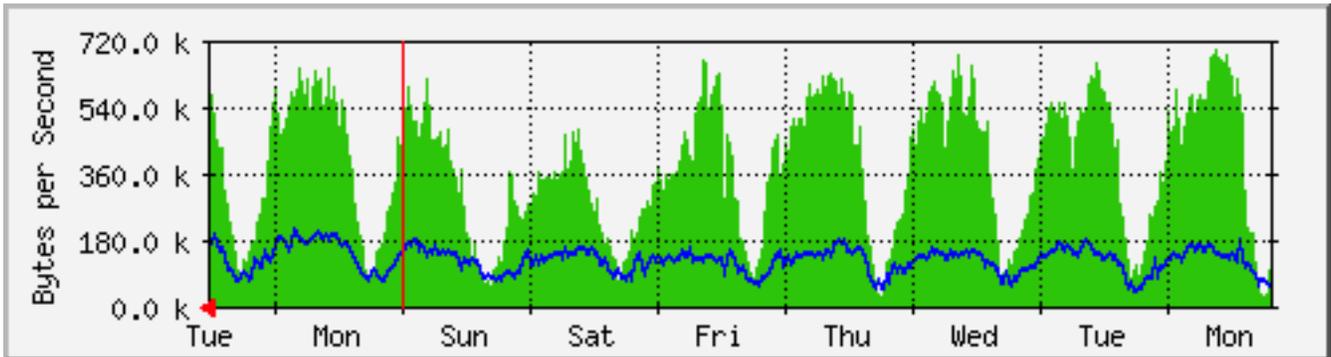


Chart B: Weekly Graph (30 Minute Average; Monday 6 - Tuesday, 14 November 2000)

Max In: 704.3 kB/s (93.9%)	Average In: 387.8 kB/s (51.7%)	Current In: 535.1 kB/s (71.3%)
Max Out: 213.4 kB/s (28.5%)	Average Out: 129.4 kB/s (17.3%)	Current Out: 159.8 kB/s (21.3%)

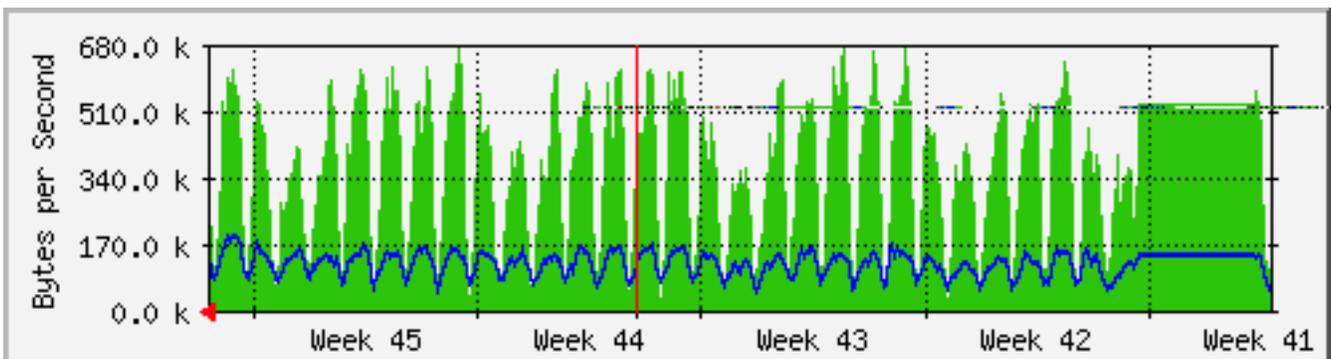


Chart C: Monthly Graph (2 Hour Average; October 16 - November 14, 2000)

Max In: 679.8 kB/s (90.6%)	Average In: 392.9 kB/s (52.4%)	Current In: 411.7 kB/s (54.9%)
Max Out: 194.1 kB/s (25.9%)	Average Out: 123.6 kB/s (16.5%)	Current Out: 155.1 kB/s (20.7%)

Technology Corner

Faculty/Staff Technology Support Initiative

The Faculty/Staff Technology Support Initiative provides \$50,000 annually for technology projects that assist faculty/staff in the classroom. This grant program is funded by the College Technology Council, and is administered through R. Iuli, Center for Excellence in Learning and Teaching (CELT). Applications for this year's awards are due to department chairs by March 1, 2001. For application information call x5088.

Among last year's awardees are **Craig Gallagher** (Financial Aid), **Charlie Cowling** (Drake Library), and **Virginia Bacheler**, (Communications). A brief profile of their projects is presented below.

Financial Aid acquired two Dell 566 Celeron Gx100/T computers for the Star Center. The new technology was installed the first of October and has handled about 80 students. These computers aid students in different ways including scholarship searches, FAFSA's (free application for federal student aid applications) on the web and pre-loan entrance interviews. Craig Gallagher stated, "The new computers are much faster than the prior 486s so students are able to spend less time getting more information. Another great perk of this technology is that the office is able to handle more students. Students are also less frustrated with the speed of the computers." Craig thought the award process went well, and has not yet experienced any difficulties with the new computers.

Charlie Cowling purchased PCs needed to run a CD/DVD network. The library couldn't purchase these items strictly on its own, so it was very appreciative to receive this award. The new system is currently being set up and will serve faculty/staff/students soon. Cowling stated that the computers will run a variety of CD and DVD databases that students, faculty and staff can use for their research purposes, accessing Census data and much more.

Virginia Bacheler of the Communications department also received a technology grant last year. The department purchased much needed teleprompter software for the broadcast studios as well as two projectors for the classrooms. The latter will aid students with Power Point as well as Netscape presentations. Bacheler was impressed with the timely awarding of the grants, so that the technology would be ready for the coming academic year. The projectors are in the process of being installed. About 60-65 students benefited from the grant. Virginia expects this number to increase in semesters to come.

Other awardees of this initiative include: Alice Crume (Communications), John Michaels (Mathematics), Tom Nugent (Academic Advisement), Anne Parsons (Information Technology Support Services), and Robert Tuzun (Computational Science).
-Erika Wolfe

Conference Funding Available

The SUNY FACT (Faculty Access to Computing Technology) COCID program (Conversations on Computing in the Disciplines) provides funding up to \$5,000 for campuses to host conferences and workshops related to technology. For more information, see: <http://sunnyfact.buffalo.edu/cocid>

Continued from page 1

begun and the graduate admissions materials are nearly complete. Implementation for admissions is scheduled during spring 2001 as we begin the recruitment cycle for the class entering in the fall of 2002.

In the meantime work is underway in defining Banner versions of the catalog, facilities, and basic course scheduling; in designing the infrastructure for warehousing data and generating reports; and in completing the installation of the hardware platform for Banner operation. A complete description of the Banner Implementation project is available on the Banner web site at www.brockport.edu/banner.

-Larry Humm

Campus Technology

LDAP is Here!

ITSN is happy to announce a new service that will be available to all faculty, staff and students soon.

LDAP stands for Lightweight Directory Access Protocol. It was developed for doing quick searches of limited amounts of data. Its main use in the computer industry is for directory lookups (e.g., looking up e-mail addresses and phone numbers of company personnel).

Why should you use LDAP? There are many good reasons to use LDAP:

1) it is a quick and easy way to find an individual's e-mail address and phone number;

2) the information on the LDAP server is updated on a regular basis (this means that as new employees come to SUNY Brockport they will be added to the LDAP server);

3) LDAP works with a wide range of products (Netscape, Microsoft Outlook, etc.), so faculty and students do not have to change their e-mail programs or web browser software in order to use this service.

After evaluating several packages, Brockport has decided to acquire Netscape's directory services server (aka LDAP). As of 1/9/01, the service will be available to all faculty/staff. As of 2/1/01 the service will be available to students as well. Visit the LDAP website at <http://www.brockport.edu/ldap> to learn how to configure it on different e-mail clients and web browsers. This configuration can be done by the user. Members of the ITSS group are also available to help users do not wish to configure LDAP themselves. If there are any questions, please call x2039 or send e-mail to jwhitley@brockport.edu (comments are also welcome).

-John Whitley

Foreign Language Multimedia Mac Lab

On Dec 5th, a new 24 seat Mac lab was opened in Tower Fine Arts. The new facility features surround sound, a teaching station, a multimedia development area, Numonics electronic whiteboard, Elmo, etc. Trich Siegel played a critical role in making this lab a reality. A plaque acknowledging her perseverance has been presented for her work. Thanks to Jim Cenci, the electricians and work crews from facilities and planning. George Cook from Apple, Bill Todd and others also played key roles. The lab was funded through the Campus Technology Fee. If you are interested in using the lab, please contact Y. Alexander, x2269.

Patricia Siegel presenting a demo in the newly created iMac lab in Tower Fine Arts building.

Library Survey Underway

A library use and satisfaction survey was distributed during fall 2000 to faculty and students to obtain feedback on current services and make suggestions for improvements. There is still time to complete the survey if you have not already done so. Contact Eileen O'Hara in Drake library for a copy at eohara@brockport.edu.

SUNY Learning Network (SLN)

SLN Tech Assts. Now Onboard

The Brockport SUNY Learning Network Implementation Team is pleased to announce the availability of two part-time SLN technical assistants this spring to provide support for instructors teaching, or interested in teaching courses on the SUNY Learning Network. **Josh Kirby** and **Anne Stalnecker** will each be available for 15 hours per week to work one-on-one and in small groups on course development tasks.

Kirby, a Communications senior Honor's student, is interested in pursuing graduate work in instructional design. Stalnecker, familiar to many in Public Administration, has significant web design experience in posting web pages using Lotus Notes templates. Services Josh and Anne can provide include:

- proofreading web pages for spelling, grammar, readability;
 - Web course design, planning, implementation;
 - conversion of existing teaching materials into SLN format;
 - information and referral for additional technical, library and other support;
 - outcomes assessment planning and evaluation.
- These services are available first to those already teaching on SLN and also to others interested in investigating on-line learning. For more information, please contact R. Iuli at x5088 or riuli@brockport.edu Funding for these technical assistants is made possible through the faculty development grant from UUP, 'Onboard, Online'.

SLN Faculty Exchange Session

A faculty exchange session was held on Friday November 18, 2000 in CELT (Center for Excellence in Learning and Teaching) Holmes Hall. The session provided the opportunity for faculty to share their experiences with SUNY Learning Network.

Susan Stites Doe provided an excellent demo of her site. She incorporated many motivational reminders and other techniques to encourage more active participation, but would still like to see more.

Ed Downey taught two sections of a Statistics for Managers class. He offered several suggested 'Pitfalls to Avoid' for faculty.

Ann Altmeyer - imported her existing on-line course from TopClass into SLN. She reports good success for both quality and quantity of discussions so far.

Mark Anderson - finds that SLN allows the students to learn and teach each other (including answering questions about accessing resources) using a process of continuous evaluation.

Contact any of the instructors above to learn more about their experience with SLN. A panel discussion with Brockport SLN faculty is also planned for this year's CIT conference in May. (p. 9).

SLN Wants You!

Interested in offering an online course on SUNY Learning Network? Courses are now being scheduled for Fall 2001. Faculty development opportunities and support are available for instructors interested in teaching future courses with chair approval. Please contact Karen Schuhle-Williams at x5734 for an information packet.

SLN Fast Facts January 2001

- **Includes 47 (of 64) SUNY campuses**
- **Includes more than 1,000 faculty**
- **1,500+ complete online courses**
- **35+ complete online degree programs**
- **20,000+ student enrollments**

<http://sln.suny.edu/sln>

Users in the News:

Kad Lakshmanan is acting chair in the Computer Science Dept. this spring. K. Raja (Computer Science) is on leave studying e-commerce and business methods at a local Rochester company.

Fred Halley (Sociology Emeriti) has published a new version of his book:

“Adventures in social research: Data analysis using SPSS for Windows95/98”. Earl Babbie, Fred Halley, Jeanne Zaino. Thousand Oaks, CA, Pine Forge Press, 2000.

Copies are available in Drake Library, Dailey Hall and can also be ordered in the bookstore.

Janak Gada, HelpDesk Coordinator, presented two papers at the ACM SIGUCCS (Association of Computing Machinery Special Interest Group on University and College Computing Services) conference in Richmond, VA, Oct. 2000. The title of the papers are:

‘Designing the “IT Degree” for Student Employees’, with Lisa Brown; and

‘Changing the face of student employment in IT at the University of Rochester’, with Jason Wagner.

Dan Esler (ITSS grad. asst.) and **J. Gada** recently submitted an abstract for Scholar’s Day, April 11 titled “That’s IT! Popular Trends in Information Technology Use at SUNY Brockport”.

Conserving energy, paper, resources

This fall, Marianne Dineen and Amy Kron, two students in Jim Haynes' Eco-citizenship (Bio 316.01) class studied paper consumption in computing labs on campus. Their report offered several proactive suggestions to conserve paper including encouraging two-sided copying and use of print preview. Additional points related to conservation include:

- not using printers as copiers;
- conserving energy is also an important part of conservation;
- turning off monitors when away from your desk;
- eliminating or reducing screen savers with extensive graphics that take up large amounts of hard disk;
- purchasing E-saver equipment;
- using recycled paper.

If you have other suggestions for cutting paper or other costs, we'd love to hear them. Please send to: itsstaff@brockport.edu

Virus detection and prevention tips

a. Do not open any files attached to an e-mail from an unknown, suspicious or untrustworthy source.

b. Do not open any files attached to an e-mail unless you know what it is, even if it appears to come from a friend or someone you know. Some viruses can replicate themselves and spread through e-mail. Better be safe than sorry and confirm that they really sent it.

c. Do not open any files attached to an e-mail if the subject line is questionable or unexpected.

d. Delete chain e-mails and junk e-mail. Do not forward or reply to any to them. These types of e-mail are considered spam, which is unsolicited, intrusive mail that clogs up the network.

e. Exercise caution when downloading files from the Internet. Ensure that the source is a legitimate and reputable one. Verify that an anti-virus program checks the files on the download site. If you're uncertain, don't download the file at all, or download the file to a floppy and test it with your own anti-virus software.

f. Update your anti-virus software regularly. Over 200 viruses are discovered each month, so you'll want to be protected. Visit the following URL to update your anti-virus software:

<http://download.mcafee.com/updates/updates.asp>

g. Back up your files on a regular basis. If a virus destroys your files, at least you can replace them with your backup copy.

New Faces in ITS

Laura Buckner, Programmer/Analyst: Laura recently joined Systems & Networking team. She will be supporting WebEagle. E-mail her at lbuckner@brockport.edu, x2385.

Janak Gada is the new Help Desk Coordinator working to implement a central Help Desk system on campus. His office is located in 207 Dailey. His e-mail is jgada@brockport.edu, phone x2887

Sheila Myers, Clerk 1: Sheila recently joined the Data Processing team in the role previously held by Betty Jubenville who retired this fall. She is responsible for Eagle accounts/passwords, processing scanned IAS and test scoring forms among other duties. Contact her at smyers@brockport.edu, x2385.

Emmanuel Ngwu (pronounced NEW), Lead Programmer/Analyst: Originally from Nigeria, Ngwu holds a Master's Degree in Computer Science from Southern University and a BS in Civil Engineering from Louisiana State. He has three children (the youngest just born before Thanksgiving). Before coming to SUNY Brockport, Emmanuel did contract programming in the Rochester area. His e-mail is engwu@brockport.edu, phone, x2385.

Susan Steigerwald, Programmer/Analyst: Susan is originally from the Auburn, NY area. This is her first programming position. She completed her AS degree in Computer Science at Cayuga Community College in May 2000. She had previously earned a BA in Psychology (Phi Beta Kappa) from Wells College. She plays several musical instruments and performs in musical groups in her spare time. Contact her at ssteiger@brockport.edu, x2385.

John Whitley, Programmer/Analyst: John recently joined the Systems & Networking team. He is a recent Brockport Computer Science graduate and is taking graduate coursework in Computational Sciences. He will be supporting SAS as well as backup Sun systems administration. E-mail him at jwhitley@brockport.edu, x2385.

Upcoming Technology Events:

-Scholar's Day, a celebration of student success, Wednesday, April 11, 2001. Participation forms are due to Academic Affairs by January 26, 2001 and can be obtained by calling x2523.

-CIT 2001, May 29-31, SUNY Geneseo. See: <http://cit.suny.edu>. The 10th Anniversary theme is "An Odyssey of Innovation." Over 700 attendees are expected at SUNY's premier technology conference.

-SUNY Technology Conference, "Vision, Mission, Collaboration: IT Works" June 17-20, 2001, Kerhonkson, NY. See:<http://www.stc.suny.edu>

Student Opinion Survey

Brockport was rated #1 in access to computing by students in the 1999-2000 Student Opinion Survey. This annual survey compares Brockport with other SUNY schools in several key areas. For more information on the Student Opinion Survey contact Institutional Research.

Computer Skills Update

The Computer Skills Exam Lab in 213 Dailey was busy this fall during the first full semester of implementation of the Computer Skills Competency Exam. Almost 1000 freshmen were enrolled in the GEP150 exam preparation course. 913 of these students were able to pass the exam by the end of the semester.

Many thanks and kudos to the following adjuncts and student assistants who helped make this first semester a success: Frank Zona, Bob Winter, Janet Winter, Roger Bossert, Kevin Bane, Jennifer Heppner, Michele DiSalvo, Alan Sheldon, Tomi Sanderson, Robin Burdick, Josh Kirby, Rose Marmion, Clarien Lopez, Brad Nagel, Ad Alsamari, Tracy Kutz, Sarah Scott, Chris McCann, and Joe Basile. Additional thanks go to all the professional staff in Dailey Hall as well as Bill Todd, John Whitley, Brian Volkmar, and Ron Prine.

-Edwina Billings

New & Improved SUNY Brockport Website

By the time you read this, visitors to SUNY Brockport's Web site (www.brockport.edu) will be greeted with a fresh new look. The new pages in the top levels of the site were the end result of months of work. An outside consultancy firm, Auragen Communications, designed the structure of the site in early 2000. Brockport's own Geri McCormick, of Design and Production, and Steve Lewis, the Web Manager in IT Systems and Networking Services, were the chief architects of the new look-and-feel.

Several ITS student staff also played an important part in creation of the new site. Juniors Brian Ayres, Adnan Alsamari and Matthew Congdon, all assistants to the Web Manager, were instrumental in allowing the new site to appear as quickly as it did. For more kudos — there are plenty to go around — see the upcoming issue of *Statements, etc.*

There are several important benefits to the new site:

The new site structure reduces the clutter on the homepage, and is much easier to navigate, whether or not you've been there before.

The new "Contact Us" button on the bottom of every page will help direct inquiries to the proper destination for a faster response. The new search options on the site are much improved. There is now a keyword search. If you type "chemistry" into the box, and click on "Search," you're taken right to the Chemistry Department's site. If there is no keyword match, we'll try to give you some options. If that isn't helpful enough, the site now uses Google as its Internet search engine, which produces much better results than the former Altavista engine.

The new graphical design of the pages was intended to evoke the graphical design of the College's printed publications, thereby tying together the printed and electronic publications of the college with a consistent visual theme. (*It also looks so much better!*)

The new site also allows the use of templates for the College's departments to use. This permits the pages within the college sites to easily tie in to the new look, and allows for better looking sites with much less effort.

The new site also makes it easier to discover what's going on. Major events now will be listed on the homepage, and a list of upcoming events are a click away on the "Events, News, & Athletics" link.

Even before the site was revealed to the public, those who previewed the site gave it rave reviews. Feel free to send *your* comments on the new site to webmaster@brockport.edu.

Departments who wish to incorporate the new look into their Web pages are encouraged to do so. However, it is imperative that you contact the Web Manager, Steve Lewis, for details, instructions and assistance: slewis@brockport.edu, x2385. -Steve Lewis

ICPSR files available

This year, Drake Library has acquired access to ICPSR files. ICPSR stands for Inter-University Consortium for Political and Social Research, located in the Institute for Social Research at the University of Michigan. These files include sources for a variety of social science, criminal justice and other standardized, national datasets that can be used with SPSS or SAS for analysis. For more information and description of available datasets, see: <http://www.brockport.edu/~library5/icpsr.htm>

Requesting a Library Class

Librarians from Drake Library frequently make presentations for classes covering the information resources appropriate for particular assignments or class work. For your convenience there is an on-line form you may use to request such a session for your class at <http://www.brockport.edu/~library5/bi.htm>

Information specialists from Drake can also provide one-on-one sessions with faculty and staff to go over the information resources appropriate to teaching or research needs. Complete the request form at: <http://www.brockport.edu/~library5/faculty.htm> You are always welcome to call or stop by in person as well.

-Charlie Cowling

Workshops Schedule in Dailey Hall

Software Training Sessions

Software training will be presented in January/February for faculty and staff in Dailey Hall. The following half day session will be taught by a professional trainer, Diane White. Please register early to secure a seat. Call Tammy Losombe at ext. 2368.

Wednesday, January 17, 2001

Introduction to Access 9:00 am - 12:00 pm
DreamWeaver 1:00 pm - 4:00 pm

Thursday, January 18, 2001

Intermediate Word 9:00 am - 12:00 pm
Intermediate Excel 1:00 pm - 4:00 pm

Friday, January 19, 2001

Intermediate Access 9:00 am - 12:00 pm
Intermediate PowerPoint 1:00 pm - 4:00 pm

Friday, January 26, 2001

DreamWeaver 9:00 am - 12:00 pm
Advanced PowerPoint 1:00 pm - 4:00 pm

Monday, January 29, 2001

Advanced Word 9:00 am - 12:00 pm
Intermediate PowerPoint 1:00 pm - 4:00 pm

Friday, February 2, 2001

Advanced Excel 9:00 am - 12:00 pm
Advanced Access 1:00 pm - 4:00 pm

Information Technology Services is offering a series of computing seminars beginning January 9 for faculty, staff and students. The following sessions will be held in room 203, Dailey Hall unless otherwise indicated and will be taught by Brockport faculty/staff.

Getting Around in Windows (F. Zona)

Tue. Jan. 9 9 am- 12 noon

Scanning, CD Burning, & Printing (F.Zona)

Thu. Jan. 11 9 am- 12 noon
Wed. Jan. 31 8 am- 11 am

Wiggle Wires (F. Zona)

Fri. Jan. 12 9 am- 12 noon
Tue. Jan. 30 3 pm- 4:30 pm

SPSS (M. Orzech)

SPSS- statistics software.
Wed. Feb. 1 9:30 am- 10:30 am

SAS (M. Orzech)

SAS- statistics software demo.
Wed. Jan. 31 2:30 pm- 3:30 pm

Minitab (M. Orzech)

Minitab- statistics package.
Wed. Jan.30 10 am - 11 am

PowerPoint for Macs (J. Balog)

Presentation software.
Tue. Jan.16 9 am - 12 noon

Web Design Workshop (S. Lewis)

Thu. Jan. 11 1 pm- 2 pm
Tue. Jan.16 3 pm - 4 pm

Information Technology Services

W. Max Ivey, Assoc. VP for ITS

Information Technology Services includes Drake Library, ITSN, ITSS, and Media Services areas.

IT Support Services

Orzech, Mary Jo, Director

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E-Mail: morzech@brockport.edu

Loscombe, Tammy, Clerk

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E-Mail: tloscomb@brockport.edu

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E-Mail: fmancini@brockport.edu

Dailey Hall Hours of Operation*

Monday - Thursday	8:00 am - 1:00 am
Friday	8:00 am - 9:00 pm
Saturday	9:00 am - 9:00 pm
Sunday	1:00 pm - 1:00 am

* Hours of operation are subject to change between semesters.

Telephone Numbers

Dailey Hall 2nd floor desk	395-2247
Dial-in	395-2180
Fax	395-2399

Computer Labs in Dailey

202 PC Teaching Classroom	(32 stations)
203 PC Teaching Classroom	(32 stations)
205 PC Teaching Classroom	(40 stations)
211 Software Hardware Evaluation Lab	
212 Sun Lab	(30 stations)
213 Computer Skills Testing	(30 stations)

On-Line Forms @ ITSS Web Site

- Resource Request Form
<http://www.acs.brockport.edu/request.html>
- Faculty/Staff Account Form
<http://www.acs.brockport.edu/facacct.html>
- Student Employment Application Form
<http://www.acs.brockport.edu/application.html>
- Workshop Registration Form
http://www.acs.brockport.edu/workshop_reg.htm
- ITSS Comments/suggestion Form
<http://www.acs.brockport.edu/feedback/feedbak.htm>

Information Technology Services newsletter is published three times a year by ITS, State University of New York, College at Brockport. Contributions and suggestions in any form (voice, fax, mail, or e-mail) are welcome and should be addressed to Information Technology Support Services, Dailey Hall.