Managing Circulation Services in Academic Libraries Using a Course Management System

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Course Management System (Moodle)

• First installed in August 2007
• Over the last nine months it has become an important tool in managing Circulation Services

What is Moodle?

• An Open Source Course Management System used to add web technology to courses.
• Free on the web:
  (http://www.moodle.org)

Who uses Moodle?

• Universities
• Community colleges
• Schools
• Business
• Individual instructors

Who Created Moodle?

• Martin Dougiamas (University of Perth) created it

Why Did Martin Dougiamas Create Moodle?

• Was frustrated with the CMS system at University of Perth
• Original system was designed by engineers rather than educators
• Moodle was designed using Dougiamas' skills in both education and computer science
Roberts Wesleyan College Uses Moodle to Support Activities of the Circulation Department

- Student Orientation
- Phone Lists and Birthdays
- Student Schedules and Substitute Forms
- Procedures
- Resources
- Policies
- Teaching, Application, and Tests
- Communications

Moodle Provides Access to Phone Lists and Birthdays

- Instructions on answering the phone
- Phone lists include name, address, and phone numbers of students, staff, and faculty
- Birthdays of students, staff, and faculty

Moodle Lists Library Procedures

- Circulation desk task list
- Checking items in and out
- General desk procedures
- Opening procedures
- Closing procedures
- Check Handling

Moodle Supports Student Orientation

- Training schedules
- Training checklist
- Circulation Training Manual
- Commitment of service
- FERPA form (provided by HR)

Explain what is expected
To be signed and returned to supervisor

Moodle Provides Access to Student Schedules and Substitute Forms

- Work Schedules
- Substitute Schedules
- Substitute Request Form

Resources Include

- Circulation manual
- Library services
- Library vocabulary
- Student handbook (to be added Summer 2008)
- LC Order - tutorial
- Periodicals - tutorial
- Newspapers - tutorial
- Reference guidelines
- Remote assistance of the TV
Cards Include

- RRLC (Rochester Regional Library Council) cards which are issued to faculty and graduate students
- These cards allow them to go to nearby colleges and universities to check out materials

Moodle Includes Testing Tools

Part of Student Training

- Tutorials
- Activities
- Quizzes
  - True/False
  - Multiple Choice
  - Short Answer
  - Matching
  - Essay

Topics Included in Tests

- LC Order
- Interlibrary Loan
- Holds
- Reserves
- Community borrower cards
- RRLC (Rochester Regional Council) cards
- Access card holders (patron from another library with RRLC card)
- Review Tests (combine test questions to make another test)

Blog is included in Moodle

- The Blog is from Google (www.blogger.com)
- Means of facilitating communication between our students, staff, and faculty
- Put on concerns or information to inform each other of events
- Student workers, staff, or faculty can post a comment to the Blog
- Can respond to a post if it is incorrect or as a means of encouragement

Bibliography

- Picture of B.T. Golisano Library
- Picture of Martin Dougiamas
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- Picture of Jason Cole
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