

12-19-1977

Policy on Probation and Dismissal

The College at Brockport, College Senate

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Routing #8 77-78

Resolution # 8
1977-1978

Policy on Probation and Dismissal

TO: PRESIDENT ALBERT W. BROWN

FROM: THE FACULTY SENATE

Meeting on December 19, 1977
(Date)

RE: X I. Formal Resolution (Act of Determination)
 II. Recommendation (Urging the fitness of)
 III. Other (Notice, Request, Report, etc.)

SUBJECT: Policy on Probation and Dismissal

(See attached)

Signed [Signature] Date Sent 1/30/78
(For the Senate)

..... Harold Greenstein, President, Faculty Senate

TO: THE FACULTY SENATE

FROM: PRESIDENT ALBERT W. BROWN

RE: I. DECISION AND ACTION TAKEN ON FORMAL RESOLUTION

- a. Accepted. Effective Date February 23, 1978
- b. Deferred for discussion with the Faculty Senate on _____
- c. Unacceptable for the reasons contained in the attached explanation

- II., III. a. Received and acknowledged
- b. Comment: _____

DISTRIBUTION: Vice Presidents: Muller, Fucci, Banks, Smith, Walsh

(X) Others as identified For Sen D. Lippin

Distribution Date: _____

Signed: [Signature]
(President of the College)

Date Received by the Senate: MAR 20 '78

2/23/78

Faculty Senate Meeting 12/19/77
Agenda Item V.D.

December 13, 1977

TO: Faculty Senators
FROM: David Hamilton
Chairperson, Undergraduate Academic Policies Committee
RE: Proposed Revision of Policy on Probation and Dismissal

At the request of the Academic Advisement/Transcript Evaluation Office, policy on academic dismissal has been reviewed by the Undergraduate Academic Policies Committee. The attached proposal reflecting revisions in this policy has been approved by the Committee.

Substantive changes in policy concern two groups of students. Those who 1) receive a semester index of 1.00 or below, but whose cumulative index remains a 2.00 or above and 2) receive a semester index of 2.50 or higher, but whose cumulative index remains below a 2.00. Current policy does not address itself to these two groups of students. Thus, their grade reports indicate that they have been academically dismissed. However, the Advisement Office then immediately re-instates these students by a manual process with a letter indicating to them that they are not, in fact, dismissed. This procedure is a result of an administrative interpretation from the Office of the Vice President for Instruction and Curriculum. The Advisement Office, therefore, is asking for approval of this procedure so that it would 1) become a part of college policy and 2) could then be included in the data processing program.

Proposed procedural changes derive from experience with the appeals process and the impact of administrative reorganization.

Thank you for your consideration of this proposal.

Proposed Revision of Policy on PROBATION and DISMISSAL

Students are in good academic standing if their cumulative quality point index is 2.0 or higher. All entering students shall be deemed in good standing during their first semester.

Minimum Academic Achievement Required for Any Semester--Any student whose semester index falls below 1.0 will be dismissed from the College at the end of the semester in which the index is earned if the cumulative index falls below 2.0. *Any student whose semester index falls below 1.0 but whose cumulative index remains 2.0 or above will receive a letter of expression of academic concern.*

Regulations Governing Academic Probation and Dismissal

1. Any student whose cumulative index falls below 2.0 will be placed on academic probation (Probation I).
2. Any student who is on Probation I and earns a semester index less than 2.0 shall be dismissed from the College.
3. Any student in her/his first semester on Probation (Probation I) who earns a semester index of 2.0 or greater shall be granted one additional semester on Probation (Probation II) if her/his cumulative index remains less than 2.0 at the end of the first semester on probation. Any student whose cumulative index after two semesters on probation remains less than 2.0 will be dismissed *unless the student completes 12 semester hours with a semester index of 2.5 or above with no grades of "I" or "O". Students meeting this criteria will be continued for one additional semester on Probation II).*
4. Any student who is on probation may not enroll for more than 12 semester hours.

Self Development - same

Notification of Deficient Scholarship. Students who are placed on academic probation and all students who are retained on probation, and all students who are academically dismissed from the College, will be officially notified in writing *by a statement on their Grade Report.* Failure to receive such notification because of circumstances beyond the control of the College shall not entitle a student to removal from probation or to reinstatement from dismissal.

Reinstatement After Academic Dismissal - same

The Office of Academic Advisement/Transcript Evaluation will screen all Statements of Appeal and *either forward the information to an Academic Review Committee or notify the student in writing that the request for appeal has been denied and the reason for the denial.*

Academic Review Committee--The Office of Academic Advisement/Transcript Evaluation will forward to the appropriate Academic Review Committee, for each case accepted for appeal, the Statement of Appeal, Transcripts, and other documentation for Committee consideration.

Notes Regarding Reinstatement After Academic Dismissal

1. After the Academic Review Committee has considered appeals for reinstatement, the student will be notified of the decision through the Office of Academic Advisement/Transcript Evaluation.
2. *Any student having additional information not presented to the Academic Review Committee or desiring an interview may schedule an in-person review of his appeal by the appropriate faculty dean. Under unusual circumstances, a student may request a review of his appeal by the President of the College.*
3. Students who are reinstated in the College are reinstated on Probation I and continue with the cumulative index on record at the time of dismissal.

Note: *Italics indicate revisions.*