

5-8-1978

## Graduate Policy Changes

The College at Brockport, College Senate

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Resolution #31 (Routing #33 77-78)  
1977-1978

Graduate Policy Changes

TO: PRESIDENT ALBERT W. BROWN

JUN 5 '78

FROM: THE FACULTY SENATE

Meeting on May 8 and May 15, 1978  
(Date)

RE: X I. Formal Resolution (Act of Determination)  
       II. Recommendation (Urging the fitness of)  
       III. Other (Notice, Request, Report, etc.)

SUBJECT: Graduate Policy Changes

(See attached)

Signed: [Signature] Date Sent 6-6-78  
(for the Senate)

..... Harold Greenstein, President, Faculty Senate

TO: THE FACULTY SENATE

FROM: PRESIDENT ALBERT W. BROWN

RE: I. DECISION AND ACTION TAKEN ON FORMAL RESOLUTION

- a. Accepted. Effective Date January 1, 1979
- 6/8/78 b. (Deferred) for discussion with the Faculty Senate on \_\_\_\_\_
- c. Unacceptable for the reasons contained in the attached explanation

II., III. a. Received and acknowledged

- b. Comment: 6/8/78 at the request of Dr. Fourn  
9/28/78 approved

DISTRIBUTION: Vice Presidents: Fourn, [Signature]

Others as identified: Tappin, Anderson, [Signature]

Distribution Date: \_\_\_\_\_

Signed: [Signature]  
(President of the College)

Date Received by the Senate: OCT -2 '78

6/8/78  
9/28/78

Faculty Senate Resolution #33, 1977-78  
Senate meetings May 8 & May 15, 1978

#### GRADUATE POLICY CHANGES

The following policies are intended to indicate minimal institutional requirements. Departments may wish to impose more stringent requirements. In cases where departmental policies go beyond institutional policies, these policies should appear in the graduate catalogue. No student currently enrolled shall be disadvantaged by changes in graduate policy.

1. A cumulative index of 3.0 is required for receipt of the degree in all graduate work at Brockport to be credited toward THAT degree.
2. A minimum of thirty (30) and a maximum of thirty-nine (39) semester hours at the graduate level shall be required for all master's programs. At least half of the semester hours must be taken at the 600 level or above.
3. The student must complete a minimum of twelve (12) semester hours in fulfillment of degree requirements after matriculation.
4. The number of credit hours per semester for which a graduate assistant is registered shall ordinarily be at least six (6) semester hours and shall not exceed nine (9) hours without the permission of the department.
5. A limited number of Pass/Fail grades, not to exceed nine (9) hours, may be used in specific courses at the 500 and 600 level with departmental approval. Additional hours on a Pass/Fail basis may be taken at a 700 level or above with departmental approval.
6. An "I" (Incomplete) shall be assigned as a grade for a course only at the discretion of the instructor on the basis of convincing evidence that the student was unable to complete all of the required work for the course because of circumstances beyond the student's control. In such cases, the instructor and the student shall execute and sign an "I" contract. The contract shall state the work to be completed by the student, the date by which it must be completed, and the alternate grade to be assigned if the work is not submitted. The contract shall be processed administratively in accordance with the instructions printed thereon. When the student completes the work as stated on the contract, the instructor shall report the grade earned in the manner prescribed on the "I" contract form. If the Office of Registration and Records does not receive from the instructor within thirty (30) days after the date assigned for the completion of the work either a grade report or a notice of a new date, the Registrar shall record the alternate grade and notify the instructor of that action.

A student who receives an "I" grade shall not register for that course while the "I" is in effect.

- 7. Students should be allowed to repeat all courses where a grade below "P" has been earned. Only the new grade earned during the first repeat of a course will be used in computing a student's cumulative index. Any additional repeats in a course would result in all grades being used to compute the student's cumulative index.
- 8. Six (6) hours of degree credits may be earned, upon approval, from units outside the State University system and twelve (12) hours may be transferred from within the State University system.
- 9. Ordinarily no more than nine (9) semester hours of Independent Study courses may be included in a degree program without departmental approval.
- 10. A student may drop a course at any point prior to the mid point of the course. Authorized (instructor and department) withdrawals after the mid-semester or mid-summer period receive a grade of "W".

Implementation date: ~~September 1, 1978.~~

*January 1, 1979*