

12-11-1978

Revisions on Policies Governing Directed and Independent Study

The College at Brockport, College Senate

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Routing #16 78-79 78 Resolution #13
1978-1979

Revisions of Policies Governing
Directed and Independent Study

TO: PRESIDENT ALBERT W. BROWN

FROM: THE FACULTY SENATE

Meeting on 12/11/78

(Date)

RE: XX I. Formal Resolution (Act of Determination)
II. Recommendation (Urging the fitness of)
III. Other (Notice, Request, Report, etc.)

JAN 15 79

SUBJECT: Revisions of Policies Governing Directed and Independent Study

(See attached)

Signed: [Signature] Date Sent 1/15/79
(For the Senate)

..... Charles Jenkins, President, Faculty Senate

TO: THE FACULTY SENATE

FROM: PRESIDENT ALBERT W. BROWN

RE: I. DECISION AND ACTION TAKEN ON FORMAL RESOLUTION

- a. Accepted. Effective Date January 18, 1979
- b. Deferred for discussion with the Faculty Senate on _____
- c. Unacceptable for the reasons contained in the attached explanation

II., III. a. Received and acknowledged

b. Comment:

DISTRIBUTION: Vice Presidents: Walsh, Farris, Mullin, Bueh, Smith

Others as identified: D'Agostino, Fac Sen

(XC)
sent 1/19/79
AK

Distribution Date: _____

Signed: [Signature]
(President of the College)

Date Received by the Senate: JAN 22 '79

1/18/1979

STATE UNIVERSITY COLLEGE
Brockport, New York

Faculty Senate
319 Administration Bldg.

Resolution #16, 1978-79
Meeting date: 12/11/78

Revisions of Policies Governing Directed and Independent Study

The Directed Study and Independent Study programs of the college have evolved into an important adjunct to the curricular offerings. We recommend that these programs be extended to serve more students as follows:

Motion #1 - Directed Study

Directed Study is presently available only to help students meet graduation requirements. There are many instances, however, where a student's program would be enhanced by the opportunity to take a course other than when scheduled by the department. We therefore move to amend college policy on Directed Study as follows:

(NOTE: Underlined sections represent changes from current policy.)

Directed Study:

Directed Study is a program which provides flexibility in scheduling for those students whose programmatic needs are best met by such alternatives. Conventional courses listed in the Undergraduate Programs and Course Description Bulletin may be taken for credit on a Directed Study Basis, if the student follows the guidelines listed below.

1. Guidelines for Directed Study

- a. Directed Study is a privilege granted to the individual student by the instructor and the department concerned. It should neither be construed as a substitute for regularly scheduled courses, nor as a means to offset a failing grade.
- B. A student may carry no more than one Directed Study course per semester without special permission from the department chairperson and the Vice President for Instruction and Curriculum.

2. Criteria which Candidates for Directed Study Must Meet

- a. The program is normally limited to Juniors and Seniors.
- b. Only students with a cumulative index of 2.0 or higher are eligible.
- c. The student must have completed at least one semester at Brockport before he/she is eligible for Directed Study.

3. Procedures for Directed Study

- a. Students begin the process prior to registration by obtaining an application form from the Office of Academic Advisement/Transcript Evaluation.
- b. The student must supply a statement signed by the course instructor and the student's academic advisor justifying the request for a directed study
- c. Students must also obtain the signature of the department chairperson on the completed application in departments where it is required.
- d. The completed application is then returned to the Office of Academic Advisement/Transcript Evaluation. The request must be reviewed and approved by the Office of Academic Advisement/Transcript Evaluation.

* (NOTE: Present policy states that the course may not be taken on a pass/fail basis. This statement has been omitted from section 3 in the proposed new policy.)

Motion #2 - Independent Study

While Independent Study will normally be restricted to selected upper ^{division} ~~level~~ students, there are a few lower ~~level~~ students to whom the program should be available. We therefore move to amend college policy on Independent Study as follows:

Independent Study: ^{division}

Independent Study offers students an opportunity to achieve depth in their special subject, and a chance to cultivate the skills of mature, independent scholarship. Independent Study is not designated as a substitute for a regular course. It is designed as a "spin off" from a formal course background in a particular subject area.

1. Procedures: (no changes from present policy...see pages 28 and 29 of Undergraduate Academic Policies Handbook 1978-79.)
2. Requirements and Restrictions

To be eligible for Independent Study, a student must have:

- a. Junior or Senior status (more than 54 semester hours complete) except as noted below:
 - i. lower level students in the Mature Adult Program (MAP) may take Independent Study courses with the approval of their MAP advisor subject to the other regulations noted here.
 - ii. other lower level students may take a maximum of one Independent Study course per semester upon the approval of the department chairperson subject to the other restrictions noted here. Request

for such approval must be accompanied by a statement which (1) demonstrates the capability of the student to undertake the work and (2) justifies the advantage to the student in undertaking the work while a lower level student.

- b. a completed application and outline form.
- c. a cumulative grade point average of 2.0. (Students are not eligible for Independent Study until they have earned a Brockport index.)
- d. A department may specify requirements for Independent Study which are more rigorous than those stated above.

* (NOTE: Present policy states the student must have a 2.5 in the field of the Independent Study project in addition to a 2.0 index. This statement has been omitted from (c) in the proposed new policy.)

No more than two Independent Study projects will be approved for any one regular semester (and no more than one in any summer session) and all projects must be included within the normal course load. In addition, each individual project must be designated for liberal arts or professional credit by the professor-sponsor, and may not exceed six semester hours.