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Proposal: Graduate Policy on Independent Study, Proposal:Amendment to Graduate Policy Regarding Directed Study

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Resolution #4, 1980 - 81

Graduate Policy on
Independent Study - Amendment
Regarding Directed Study

TO: PRESIDENT ALBERT W. BROWN

FROM: THE FACULTY SENATE

Meeting on 11/10/80
(Date)

RE: X I. Formal Resolution (Act of Determination)
II. Recommendation (Urging the fitness of)
III. Other (Notice, Request, Report, etc.)

SUBJECT:

- I. Proposal: Graduate Policy on Independent Study
- II. Proposal: Amendment to Graduate Policy Regarding Directed Study

(See Attached)

Signed *Lynn H. Parsons* Sent 12/2/80
(For the Senate)

..... Lynn H. Parsons, President, Faculty Senate

TO: THE FACULTY SENATE

FROM: PRESIDENT ALBERT W. BROWN

RE: I. DECISION AND ACTION TAKEN ON FORMAL RESOLUTION

- a. Accepted. Effective Date 1/28/81
- b. Deferred for discussion with the Faculty Senate on _____
- c. Unacceptable for the reasons contained in the attached explanation

- II., III. a. Received and acknowledged
- b. Comment:

DISTRIBUTION: Vice Presidents *A. Douglas*

Others as identified: *L. Jordan*

Distribution Date: 1/28/81

Signed: *Albert Brown*
(President of the College)

Date Received by the Senate: _____

STATE UNIVERSITY COLLEGE
Brockport, New York

Agenda Item VII. A.
Faculty Senate Meeting: 11/10/80

Graduate Policies Committee

I. Proposal: Graduate Policy on Independent Study

DEFINITION:

Independent study courses are an enlargement of the graduate program and permit graduate students to pursue in greater depth topics studied previously. Each course is designed individually through consultation between the student and instructor to suit the needs and interests of the student and the special competence of the instructor. Additional requirements may be imposed by the department.

REQUIREMENTS AND RESTRICTIONS:

To be eligible for independent study at the graduate level, a student must:

1. have completed 6 hours of course work at the graduate level;
2. be able to demonstrate adequate background for the area in which the course is to be taken.

No more than two independent study projects will be approved for any one regular semester (and no more than one in any summer session), and all projects must be included within the normal course load. In addition, each individual project must be identified for liberal arts or professional credit, and may not exceed six semester hours.

Ordinarily no more than nine semester hours of independent study courses may be included in a degree program without departmental approval.

Requests to waive any of the above requirements or restrictions should be made through the department to the Office of the Provost for Academic Affairs.

PROCEDURES:

1. The student begins the process prior to registration by obtaining a graduate application and outline form from the department in which the course is to be taken.
2. The student develops a content outline with the assistance of a professor-sponsor.

PROCEDURES CON'T.

3. The application must be signed by the student, the professor-sponsor, and the department chair or his/her designee.
4. The completed application together with the content outline is then submitted to the Office of Graduate Academic Services for recording.
5. The Registrar's copy is then submitted by the student during registration, at which time it will be processed in lieu of a course card.

II. Proposal: Amendment to Graduate Policy Regarding Directed Study.

The Graduate Policies Committee recommends an amendment to paragraph two of the policy approved by the Faculty Senate on 4/14/80. The paragraph as approved reads as follows:

Most courses listed in the Graduate Programs and Course Description Bulletin may be taken for credit on a Directed Study basis. Students begin the process by obtaining an application from the Office of Academic Advisement/Transcript Evaluation, obtaining the signatures of the instructor and unit head (if required), and returning the application to the Office of Academic Advisement/Transcript Evaluation."

Amend the underlined portion to read:

"...department in which the course is to be taken, obtaining the signatures of the instructor and the department chair or his/her designee, and submitting the completed application to the Office of Graduate Academic Services for recording. The Registrar's copy is then submitted by the student during registration, at which time it will be processed in lieu of a course card."