5-3-1982

Drop Add Policy

The College at Brockport, College Senate

Follow this and additional works at: https://digitalcommons.brockport.edu/senate_resolutions

Part of the Higher Education Commons

Repository Citation

The College at Brockport, College Senate, "Drop Add Policy" (1982). College Senate Resolutions. 578.
https://digitalcommons.brockport.edu/senate_resolutions/578

This Resolution is brought to you for free and open access by Digital Commons @Brockport. It has been accepted for inclusion in College Senate Resolutions by an authorized administrator of Digital Commons @Brockport. For more information, please contact kmyers@brockport.edu.
TO: President John E. Van de Wetering

FROM: The Faculty Senate

RE: Drop Add Policy

SUBJECT: Drop Add Policy

(see attached)

Signed: [Signature]
Date Sent: 5/3/82

TO: The Faculty Senate

FROM: President John E. Van de Wetering

RE: Decision and Action Taken on Formal Resolution

a. Accepted. Effective Date: 6/1/82

b. Deferred for discussion with the Faculty Senate on

c. Unacceptable for the reasons contained in the attached explanation

II., III. a. Received and acknowledged

Comment: A course will begin 7 days after the start of instruction.

DISTRIBUTION: Vice Presidents: [Names]

Others: [Names]

Distribution Date: [Date]

Signed: [Signature] (President of the College)

Date Received by the Senate: [Date]
STATE UNIVERSITY OF NEW YORK
College at Brockport

Faculty Senate Meeting: 5/3/82
Agenda Item VII. B. 1.

Prop Add Policy

Adding Courses

1. Courses may not be added after the first week of regular semester or after the first three days of a summer session (this includes 2nd and 4th quarter courses) without penalty. The deadline date for adding courses is indicated on the College calendar. Any adds after this posted deadline will be considered a late add. Late adds will be permitted only for extenuating circumstances that prevented the completion of registration during the add period.

2. To late add, a student must first receive faculty permission and then purchase a late add form ($10) from the Bursar.

3. A student may not add a course which will increase the course hour load above his/her approved maximum load.

4. Departmental approval is required prior to the submission of registration materials if the student wishes to add a closed course.

5. Detailed procedures for adding a course are printed on the student's Registration Control Form.

Dropping Courses

1. Courses may be dropped during the first half of the duration of the course; dropped courses do not appear on the student’s transcript.

2. Detailed procedures for dropping a course are printed on the student's Registration Control Form.