

4-15-1985

Drop Policy Revision

The College at Brockport, College Senate

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Resolution #27, 1984-85

TO: President John E. Van de Wetering

FROM: The Faculty Senate Meeting on 4/15/85
(Date)

RE: X I. Formal Resolution (Act of Determination)
 _____ II. Recommendation (Urging the fitness of)
 _____ III. Other (Notice, Request, Report, etc.)

SUBJECT: Drop Policy Revision

(see attached)



Signed Kenneth P. O'Brien Date Sent 4/17/85
 (For the Senate)
 Kenneth P. O'Brien, President, Faculty Senate

TO: The Faculty Senate

FROM: President John E. Van de Wetering

RE: I. Decision and Action Taken on Formal Resolution

a. Accepted. Effective Date 7/1/85

b. Deferred for discussion with the Faculty Senate on _____

c. Unacceptable for the reasons contained in the attached explanation

II., III. a. Received and acknowledged

b. Comment:

DISTRIBUTION: Vice Presidents: (see attached list)

Others:

Distribution Date: 5/3/85 Signed: [Signature]
 (President of the College)

Date Received by the Senate: _____

STATE UNIVERSITY OF NEW YORK
College at Brockport

Faculty Senate Meeting: 4/15/85
Agenda Item VII. B. 1.

STUDENT POLICIES COMMITTEE
Drop Policy Revision

Proposed Policy Change: refer to page 44 Academic Policies Handbook '83-85

1. Maintain current drop deadline to coincide with mid-semester.
2. Continue, after add period (1st week of classes), requirement that all drops must be accompanied by signature of instructor or departmental designee (could be secretary).

Rationale:

1. When instructor is available, advisement can occur which may dissuade the student from dropping.
2. Faculty will have more timely information on student's plan to drop. Currently many students put off officially dropping a course until the deadline (mid-semester) nears but in fact do not attend class. Requiring a signature may prompt earlier action. The Registrar can only notify faculty of drops after processed by the student.
3. For faculty assigning group projects, the earliest possible awareness of a drop will be beneficial when constructing groups.

Revised policy will read:

Dropping Courses

1. Most courses may be dropped during the first half of the course. Dropped courses do not appear on the student's transcript.
2. Authorization from the department or instructor is necessary to drop a course.
3. The effective date of the drop is the date on which it is received by the Registrar. Drops are not official until received and recorded by the Registrar.
4. The Academic Planning Seminar, Communication Skills and Quantitative Skills courses are designed as entry level experience providing a foundation for further college work. Therefore, matriculated students may not drop or withdraw from them at any time unless there are seriously extenuating circumstances.