

5-7-1997

Policy on Academic Withdrawals

The College at Brockport, College Senate

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Resolution #15
1996-97

TO: President John E. Van de Wetering
FROM: The Faculty Senate Meeting on: **May 5, 1997**

RECEIVED
SUNY BROCKPORT
MAY 9 1997
PRESIDENT'S
OFFICE

RE: I. Formal Resolution (Act of Determination)
II. Recommendation (Urging the fitness of)
III. Other (Notice, Request, Report, etc.)
For your information.

SUBJ: **Policy on Academic Withdrawals**

Signed: *Arnie N. Parsons* Date Sent: 5/7/97
(Faculty Senate President)



TO: The Faculty Senate
FROM: President John E. Van de Wetering
RE: I. Decision and Action Taken on Formal Resolution

- a. Accepted. Effective Date: 5/12/97
- b. Deferred for discussion with the Faculty Senate on / /
- c. Unacceptable for the reasons contained in the attached explanation

II, III.

- a. Received and acknowledged
- b. Comment: _____

SUNY
COLLEGE AT BROCKPORT
RECEIVED

MAY 15 1997

DISTRIBUTION: _____
FACULTY SENATE
BROCKPORT, NY 14420

Distribution Date: 5/12/97 Signed: *[Signature]*
(President of the College)

Resolution Disc: 15-9697.res::ayk

Policy on Academic Withdrawals

Whereas the policy statement regarding the circumstances under which a course withdrawal will be considered has not been updated since 1978,

Whereas the current Policy on Academic Withdrawals (Resolution 19, passed 4/3/78) does not establish a deadline for individual course withdrawals, and

Whereas other language in the policy has not been updated since 1978,

Be it resolved that the Policy on Academic Withdrawals be amended as follows:

Only extenuating circumstances will allow a student to withdraw from a course after the drop period. Written documentation is required. This documentation must indicate that serious illness, injury, and/or unusual circumstances will prevent the student from making normal progress toward completion of course requirements. Written evidence may be provided by a physician, the Counseling Center, or another credentialed health care provider.

Course withdrawals require an official Course Withdrawal Form, the signatures of the instructor and the Department chair and submission of the signed form with a Bursar's receipt to the Office of Registration and Records by the Friday of the week before the last week of classes.

Under no circumstances will the student be permitted to withdraw after the drop period because of poor academic performance, poor judgment in the selection of courses or change of major.

Revised 5/5/97::Gottovi:: Student Policies Committee