Curriculum Revision in the MPA Public Safety Emphasis

The College at Brockport, College Senate
TO: Dr. Heidi Macpherson, College President

FROM: The College Senate: 03/20/17

RE: I. Formal Resolution (Act of Determination)

II. Recommendation (Urging the Fitness of)

III. Other, For Your Information (Notice, Request, Report, etc.)

SUBJ: Curriculum Revision in the MPA Public Safety Emphasis

Signed: (Sharon Lubkemann Allen, 2016-17 College Senate President) Date: 4/17/17

Please fill out the bottom portion and follow the distribution instructions at the end of this page.

TO: Dr. Sharon Lubkemann Allen, College Senate President

FROM: Dr. Heidi Macpherson, College President

RE: I. Decision and Action Taken on Formal Resolution (circle choice)

   a. Accepted - Implementation Effective Date**: Fall 2017
   **Implementation of resolution requires final approval from SUNY - State Education Department. YES  NO
   b. Deferred for discussion with the Faculty Senate on ____/____/____
   c. Unacceptable for the reasons contained in the attached explanation

II, III. Response to Recommendation or Other/FYI

   a. Received and acknowledged ____/____/____
   b. Comment:

Signed: (Dr. Heidi Macpherson, President, The College at Brockport) Date: 5/17/17

DISTRIBUTION:

Upon approval, the College President will forward copies of resolutions to his/her staff who will, in turn, forward copies to their staff. The College Senate Office will post resolutions to the College Senate Web at http://www.brockport.edu/collegesenate/resolutions.
INSTRUCTIONS

- Use committee guidelines available at brockport.edu/collegesenate/proposal.html.
- Prepare ONE complete document in Word format: include this proposal cover page, proposal, attachments and support letters from your department chair and dean if applicable.
- Locate the Resolution # and date this proposal will replace at our “Approved Resolutions” page on our Web site.
- Email completed proposal to senate@brockport.edu. (General Education Proposals and questions go to dlamphro@brockport.edu in the Vice Provost's Office first.)
- Make revisions on the paperwork emailed to you from the Senate office that shows the assigned routing number on top. Submit updated document to senate@brockport.edu.
- Questions? Call the Senate office at 395-2586 or the appropriate committee chairperson.

1. PROPOSAL TITLE: Please be somewhat descriptive, ie. Use a course number and/or title, indicate if for GED code, etc.
   Curriculum Revision in the MPA Public Safety Emphasis

2. BRIEF DESCRIPTION OF PROPOSAL:
   There are three required courses in the MPA program's Public Safety Emphasis. Since 2002 when the emphasis was first created, numerous changes require the curriculum to be updated to reflect these changes.

3. WILL ADDITIONAL RESOURCES AFFECTING BUDGET BE NEEDED? _X__ NO ___ YES  
   YES

4. DESCRIBE ANY DATA RELATED TO STUDENT LEARNING OUTCOMES ASSESSMENT USED AS PART OF THE RATIONALE FOR THE REQUESTED SENATE ACTION.
   The field has changed requiring curricular revision supported by our Advisory Board Public Safety professionals

5. HOW WILL THIS AFFECT TRANSFER STUDENTS:  
   N/A

6. ANTICIPATED EFFECTIVE DATE:  
   Fall 2017

7. SUBMISSION & REVISION DATES: PLEASE DATE ALL REVISED DOCUMENTS TO AVOID CONFUSION.
<table>
<thead>
<tr>
<th>First Submission</th>
<th>Updated on</th>
<th>Updated on</th>
<th>Updated on</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/15/16</td>
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<td></td>
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</tbody>
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8. SUBMITTED BY: (contact person)
<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Celia Watt</td>
<td>PAD</td>
<td>5568</td>
<td><a href="mailto:cwatt@brockport.edu">cwatt@brockport.edu</a></td>
</tr>
</tbody>
</table>

9. COMMITTEES: (Senate office use only)
<table>
<thead>
<tr>
<th>Standing Committee</th>
<th>Forwarded To</th>
<th>Dates Forwarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>__ Executive Committee</td>
<td>Standing Committee</td>
<td>2/27/17</td>
</tr>
<tr>
<td>__ Enrollment Planning &amp; Policies</td>
<td>Executive Committee</td>
<td>3/6/17</td>
</tr>
<tr>
<td>__ Faculty &amp; Professional Staff Policies</td>
<td>Senate</td>
<td>3/20/17</td>
</tr>
<tr>
<td>__ General Education &amp; Curriculum Policies</td>
<td>College Senate President</td>
<td>4/17/17</td>
</tr>
<tr>
<td>__ Graduate Curriculum &amp; Policies</td>
<td>College President</td>
<td>5/15/17</td>
</tr>
<tr>
<td>__ Student Policies</td>
<td>OTHER</td>
<td></td>
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<tr>
<td>__ Undergraduate Curriculum &amp; Policies</td>
<td>REJECTED -WITHDRAWN</td>
<td></td>
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NOTES: Announcement - Resolution #15
Master of Public Administration (MPA) Curriculum Change for Public Safety Emphasis

Please see the below information as required.

- Comparison of the new program to the old program. Note, previously EPS courses were cross-listed with PAD courses (they were not two separate courses). Also note that the Proposed Common Core below is the Common Core previously approved by the senate for our other emphases (Public Management, Health Care Management, and Nonprofit Management).

<table>
<thead>
<tr>
<th>CURRENT</th>
<th>PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Common Core: 7 Courses (21 credits)</td>
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</tr>
<tr>
<td>EPS 684 Budget - State and Local Government</td>
<td>PAD640 Financial Management</td>
</tr>
<tr>
<td>EPS 659 Public Policy for Public Safety Managers</td>
<td>PAD680 Public Policy</td>
</tr>
<tr>
<td>EPS 682 Organizational Behavior</td>
<td>PAD682 Organizational Behavior</td>
</tr>
<tr>
<td>EPS 687 Statistics for Managers</td>
<td>PAD687 Statistics for Managers</td>
</tr>
<tr>
<td>EPS 688 Research and Program Evaluation</td>
<td>PAD688 Research and Program Evaluation</td>
</tr>
<tr>
<td>EPS 689 Internship, 6 credits (for Preservice students) or EPS 696 Project Paper/Portfolio Seminar, 3 credits</td>
<td>PAD696 Portfolio Seminar or PAD694 Internship Experience</td>
</tr>
<tr>
<td>Public Safety Emphasis: 5 Courses (18 credits)</td>
<td>Public Safety Emphasis: 3 Courses (9 credits)</td>
</tr>
<tr>
<td>EPS 603 Ethics in Public Safety</td>
<td>PAD639 Cybersecurity for Public Managers</td>
</tr>
<tr>
<td>EPS 600 Problem Solving for Public Safety Managers</td>
<td>PAD652 Emergency Management</td>
</tr>
<tr>
<td>EPS 602 Legal Aspects of Public Safety</td>
<td>PAD6XXDisaster Recovery</td>
</tr>
<tr>
<td>EPS 604 Developing Sustainable Public/Private Partnerships</td>
<td>*</td>
</tr>
<tr>
<td>EPS 681 Strategic Management for Public Organizations</td>
<td>*</td>
</tr>
<tr>
<td>In addition, 1 elective course (3 credits) is required totaling 39 credits for completion of the MPA</td>
<td>In addition, 3 elective courses (9 credits) are required totaling 39 credits for completion of the MPA*</td>
</tr>
</tbody>
</table>

* All emphases currently have three required courses (versus five as in the current public safety emphasis) plus three elective courses.

- Mission, Market, and Quality
  - These changes do not negatively affect the campus mission focus.
  - These changes reflect the need for curriculum to better meet market demand.
  - Program quality is addressed through ongoing SLO assessment and feedback from employers in the community and our advisory board.

- See the New Course Registrations below
- The existing faculty will continue to teach the courses.
- See letters of support for this minor change.
- There are no increased resources, facilities, or non-teaching staff needed.
- There are no other departments impacted.

2014-2015
1. **Discipline:** PA D  
**Course No.** (To be assigned by Registrar)

**Official Title:** Disaster Recovery for Public Administrators

**Abbreviated course title (limit to 16 spaces):** Disaster Recovery

**Course start date:** Fall 2017

- New Course
- Current Content Revised
- Topics Course (if checked, complete item 2)
- Title Change (Previous Title)
- Number Change (Previous No.)
- Inactivate Old Course
- Yes Effective Term
- Inactivation of existing course (course will not be offered in the near future)
- Other (describe)

2. **TOPICS COURSE ONLY:**
   A. **Generic Course:** Discipline Number
   B. **Generic Course Title:**
   C. **Topics Course Title:**
   D. **Topics Course offered:** Semester Spring Year

3. **Credits Hours**
   Credit hours of credit (invariable) 3
   Variable Credit? (Yes/No) No
   If Variable Credit, Credit Range to credit hours

4. **Can this course be taken more than once multiple credit?** (Yes/No) No
   **Maximum credit:** 3

5. **Grading (Check any that apply):**
   a. Letter Grade
   b. Course requires minimum grade of for General Education/major/minor/certification.

6. **Is this a Liberal Arts course?** (Yes/No) No

7. **General Education Information:** (Complete only for General Education courses) *See last item
   a. General Education Knowledge Area (choose one if applicable): None
   b. Additional student learning outcomes: (check all that are currently approved)
   - Contemporary Issues (I)
   - Perspectives on Women (W)
   - Diversity (D)
   - Other World Civilizations (Non-Western) (O)

8. **Cross Listed Course:** Discipline Number

9. **Prerequisites:** Discipline Number

10. **Corequisites:** Discipline Number

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Submitted by: __________________________ Date: __________ Chairperson’s Approval:

Approval: __________________________ Date: __________

Dean’s Approval: __________________________ Date: __________

Vice Provost’s Approval: __________________________ Date: __________

(Only required for General Education Courses)

Continued

11. **Swing Course Number:** Only for courses offered in the same discipline at both the undergraduate and graduate levels, please give number (i.e. 428/528)
Note: If this is a ‘Swing Course’ list additional requirements required for graduate level.

12. Frequency (Check only one)
   - Every Term
   - Every Fall  
   - Every Spring
   - Every Summer
   - Every Fall & Spring
   - Every Year
   - Other Year
   - Irregularly
   - By Special Arrangement

13. Relationship to Degrees/Programs: Required
    - Elective
    - Other
    - Degree/Major/Program

14. For all courses, please attach the following information:
   - a. Objectives
   - b. Outline of Course
   - c. Methods of Assessing Student Performance
   - d. Materials required (Films, Readings, Etc.)
   - e. Additional work required of graduate level students if course is a “swing course”

15. If this course requires any special scheduling arrangements with regard to time or room/space, please explain in the space provided:

16. Write a brief course description for the College Catalogs. Reflect content as accurately as possible using 65 words or less (about 500 characters). Use action verbs and omit “This course covers…” and similar phrases.

   Frequently, when disasters occur, the recovery phase may last weeks, months, or years following the event. Understanding recovery theory and practice at the federal, state, and local levels are essential. Students will develop an understanding of topics related to mitigation and planning, continuity of operations planning, and exam disasters that have occurred and the recovery processes related to them.

*For General Education courses only, also attach:

   Supplemental General Education Course Registration Form
   Student Learning Outcomes Checklist (for specific codes requested).
**Disaster Recovery for Public Administrators**

**List of Course Objectives:**
1. Develop a greater understanding of the linkages between disaster recovery and emergency management.
2. Develop an understanding of the roles that local, state, federal and the private sector have during the recovery phase of a disaster.
3. Develop an understanding of factors affecting short and long-term recovery and rebuilding and the role of planners and policy-makers.
4. Be able to understand how the concept of resilience relates to disaster recovery.
5. Be able to understand the social, political, and economic implications that disasters have and how they impact recovery.
6. Be able to understand the importance of continuity of operations planning in relation to disaster recovery.

**Topical Outline:**
1. Emergency Management and the Recovery Phase
2. Hazards and Disasters: Planning and Policies
3. The Role of Mitigation
4. The National Disaster Recovery Framework
5. Roles in Recovery
6. The Disaster Process: Presidential Declarations
7. Trauma in Recovery – Ongoing Needs
8. Continuity of Operations and Planning
9. Spontaneous Volunteers and Donation Management
10. Getting Back to Baseline

**Methods of Evaluation**
- Discussion Notes
- Papers
- Presentations

**Instructional Materials**


As syllabus will be developed upon course approval with the above objectives, outline, methods of evaluation, and instructional materials.
February 8, 2017

Graduate Curriculum Committee of the College Senate,

This letter is to support the curricular changes to the MPA Public Safety emphasis in my role as Interim Dean, School of Education and Human Services and also in my role as Interim Dean, Graduate School. The changes do not increase resources or number of credits required for students. In fact, the changes made with the guidance of professionals in the community and advisory board make the emphasis stronger.

Please let me know if you have questions.

Sincerely,

Thomas J. Hernández, EdD, LMHC
Interim Dean
The School of Education & Human Services
The Professional Education Unit
The Graduate School
February 15, 2017

Graduate Curriculum Committee of the College Senate,

This letter is to support the curricular changes to the MPA Public Safety Management emphasis. The changes do not increase resources or number of credits required for students. In fact, the changes made with the guidance of public safety professionals on our advisory board make the emphasis stronger and aligned with other emphases in the MPA program.

Please let me know if you have questions.

Best,

[Signature]

Celia A. Watt, Ph.D.
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Director, Institute for Poverty Studies and Economic Development
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Rochester, NY 14604
Telephone: (585) 395-5388
Fax: (585) 395-2242
E-Mail: CWatt@Brockport.edu