2-27-2006

Education: Course Substitution and Addition of Part-time Students

The College at Brockport, College Senate

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TO: Dr. John R. Halstead, College President  
FROM: The College Senate Meeting on: February 27, 2006  
RE: I. Formal Resolution (Act of Determination)  
    II. Recommendation (Urging the Fitness of)  
    ⇒ III. Other, For Your Information (Notice, Request, Report, etc.)  

SUBJ: Education: Course Substitution and Addition of Part-time Students—Special Education Certification #11 05-06 GC

Signed: [Signature]  
Date: 3/17/06  
(Dr. Mark Noll, 2005-2006 College Senate President)

Please fill out the bottom portion and return document to the College Senate Office.

To: The College Senate  
From: College President  
RE: I. Decision and Action Taken on Formal Resolution (circle)  
      a. Accepted. Resolution Effective Date: ____/____/____  
      b. Deferred for discussion with the Faculty Senate on ____/____/____  
      c. Unacceptable for the reasons contained in the attached explanation  
⇒ II, III. Response to Recommendation or Other/FYI  
      a. Received and acknowledged 4/18/06  
      b. Comment: ______________________

DISTRIBUTED BY PRESIDENT'S OFFICE TO: President's Cabinet

DISTRIBUTE ALSO TO: Registrar, Academic Advisement, Registrar (as appropriate)

Signed: [Signature]  
Date: 4/18/06  
(Dr. John R. Halstead, College President, SUNY College at Brockport)
COLLEGE SENATE OFFICE
RESOLUTION PROPOSAL COVER PAGE

DEADLINE FOR SUBMISSIONS:  FEBRUARY 23
Proposals received after the deadline may not be reviewed until next semester.

INSTRUCTIONS:
• Submit proposals individually rather than packets including multiple documents.
• Complete this cover page for each proposal (available online at www.brockport.edu/collegesenate)
• Prepare proposal in Word format using committee guidelines (available online)
• Submit proposal electronically with this cover page to senate@brockport.edu, facprez@brockport.edu
• All updates must be resubmitted to the Senate office with an updated cover page, use routing number
• Questions? Call the Senate office at 395-2586 or the appropriate committee chairperson.

1. PROPOSAL TITLE:
Please be somewhat descriptive, for example, Graduate Probation/Dismissal Proposal rather than Graduate Proposal.

Department of Education and Human Development (EHD): Course Substitution Proposal and addition of part-time students … Special Education Certification.

2. BRIEF DESCRIPTION OF PROPOSAL:
EDI 609 – Performance Assessment is being substituted for an elective. The course will better meet the needs of students in the Special Education certification program. In addition, the Program, currently offered on a full-time cohort basis only, will allow students to complete it as either full or part-time. This change will not affect course offerings. (see side-by-side comparison)

3. SUBMISSION & REVISION DATES: PLEASE DATE ALL UPDATED DOCUMENTS

<table>
<thead>
<tr>
<th>First Submission</th>
<th>Updated on</th>
<th>Updated on</th>
<th>Updated on</th>
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<tbody>
<tr>
<td>11/2/05</td>
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</table>

4. SUBMITTED BY: (contact person)

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Moira Fallon</td>
<td>EHD</td>
<td>5516</td>
<td><a href="mailto:mfallon@brockport.edu">mfallon@brockport.edu</a></td>
</tr>
</tbody>
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5. COMMITTEES TO COPY: (Senate office use only)

<table>
<thead>
<tr>
<th>Standing Committee</th>
<th>Forwarded To</th>
<th>Date</th>
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<tr>
<td>__ Enrolment Planning &amp; Policies</td>
<td>Committee Chair</td>
<td>11/10/05, 12/2/05</td>
</tr>
<tr>
<td>__ Faculty &amp; Professional Staff Policies</td>
<td>Executive Committee</td>
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<td>__ General Education &amp; Curriculum Policies</td>
<td>Senate Floor</td>
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<tr>
<td>XX Graduate Curriculum &amp; Policies</td>
<td>College President</td>
<td>Other</td>
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<td>__ Student Policies</td>
<td>Other</td>
<td></td>
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<tr>
<td>__ Undergraduate Curriculum &amp; Policies</td>
<td>Other</td>
<td></td>
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</tbody>
</table>

*(ROUTING NUMBER WILL BE A CHRONOLOGICAL NUMBER SEQUENCE FOLLOWED BY COMMITTEE INITIALS)*
A. GUIDELINES FOR REVISION OF PROGRAMS:

Such proposals must include the following:

1. A comparison of the new program to the old program
   a. Side-by-side illustrations

M.S. in Education: Childhood Special Education

This program leads to initial certification in childhood (1-6) special education.

<table>
<thead>
<tr>
<th>Current Program</th>
<th>Proposed Changes</th>
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<tr>
<td><strong>II. Required Courses</strong></td>
<td><strong>Credits</strong></td>
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<td><strong>Summer</strong></td>
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<tr>
<td>EDI 653 Teaching Diverse Populations: Part I</td>
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<tr>
<td>EDI 615 Creating Learning Environments</td>
<td>3</td>
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<tr>
<td>EDI 652 Learning Strategies</td>
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<tr>
<td><strong>Fall Semester</strong></td>
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<td>EDI 613 Inclusion and Collaboration</td>
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<td>EDI 614 Assessment, Evaluation, and Intervention</td>
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<tr>
<td>EDI 658 Teaching Diverse Populations: Part II</td>
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<td>EDI 693 Internship</td>
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<tr>
<td><strong>Spring Semester</strong></td>
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<td>EDI 608 Foundations of Special Education</td>
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<tr>
<td>EDI 705 Principles and Methods of Educational Research</td>
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<td>EDI 694 Internship II</td>
<td>3</td>
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<tr>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td><strong>Minimum Total:</strong></td>
<td><strong>33</strong></td>
</tr>
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</table>
The Special Education graduate program requires a *yearlong commitment to full-time study*. Students are admitted during the spring application period each year, begin the program in the summer, and engage in full-time study the following fall and spring semesters. The degree leads to New York State (NYS) certification as a Special Education (grades 1-6) teacher. It also meets the state’s permanent/professional certification requirements for teachers with provisional/initial certification.

**Proposed Program**

The Special Education program may be completed either full (defined as one year of full time study) or **part time (up to five years of part time study)**. Students are admitted during the spring application period each year, may begin the program in the summer, and engage in full- or **part-time study** in the fall and spring semesters. The degree leads to New York State (NYS) certification as a Special Education (grades 1-6) teacher. It also meets the state’s permanent/professional certification requirements for teachers with provisional/initial certification.

**Requirements for current and proposed program:**

1. A baccalaureate degree from a regionally accredited four-year college or university with a GPA of 3.0 on a 4.0 scale

2. Valid NYS provisional Elementary (PreK-6) certification or initial certification in Childhood (grades 1-6) or Early Childhood Education (birth-grade 2).

   2. A rationale for the changes

   *Substituting EDI 609 for an elective would address effective assessment practices that involve students in authentic learning tasks, measure learning outcomes, and how they are linked with curriculum. This focus would enhance the ability of special education teachers to analyze the relationship between assessment and curricula.*

   *The addition of part-time students to the existing full-time cohort will meet an unmet demand with no change in staffing, course offerings (with the exception of the above), and no change in quality.*

3. Evidence of demand for any new focus or emphasis in the program

   *See #2*

4. Potential clientele

   *Students in the Childhood Special Education certification program.*

5. Description of new course*

   *Addresses the growing national concern for more effective assessment practices that involve students in authentic learning tasks, measure learning outcomes, and how they are linked with curriculum. Surveys and studies various methods of assessing student performance, including new assessment practices as*
indicators of student learning such as portfolios. Analyzes the link between effective assessment and effective curriculum through implementation and reflective practices with classrooms.

*This is an existing course.*

6. Staffing

   a. **Sufficiency of existing staff**
   
   Existing faculty would offer the course once per year in lieu of an elective. Adding part-time students will have no impact on staffing on the time of day the courses will be offered.

   b. **Need for new staff**

   None

7. Academic administration commentary

   a. Letter of review/comment from Dean of School

   Attached.

   b. Letter of review/comment from Department Chair

   Attached.

8. Resources, facilities, and non-teaching staff needed to implement the program

   a. **Statement of review and comment from Drake Library**

   N/A

   b. **Statement of review and comment from Academic Computing Services**

   N/A

9. Letters of support from cooperating departments, agencies, institutions, etc. including a statement of probable/likely impact on departments

   N/A

10. Competition the program has from other Rochester area colleges

   N/A

B. **GUIDELINES FOR NEW OPTIONS IN EXISTING PROGRAMS:**

    Such proposals must include the following:

    1. Academic rationale
    2. Evidence of demand for the new option
    3. Potential clientele
    4. Entrance requirements
    5. Program requirements
    6. Exit requirements
    7. Academic administration commentary

    a. Letter of review/comment from Dean of School
    b. Letter of review/comment from Department Chair
8. Drake Library resources and other support services (Labs, Academic Computing Services, opportunities for field experiences, non-teaching staff.)
   a. Statement of review and comment from Drake Library
   b. Statement of review and comment from Academic Computing Services

9. Course descriptions
10. Sequence in which courses will be offered to guarantee completion of requirements in reasonable time
11. Staffing
   a. Sufficiency of existing staff
   b. Need for new staff

12. Letters of support from cooperating departments, agencies, institutions, etc. including a statement of probable/likely impact on departments
13. Competition the program has from other Rochester area colleges

C. GUIDELINES FOR ENTIRELY NEW PROGRAMS:*

Such proposals must be based on the document entitled Procedures for Submission of Academic Graduate Program Proposals, Albany, New York: Office of Research, Graduate Studies, and Professional Programs, State University of New York, October 1994

Please refer to the Procedures for Submission of Academic graduate Program Proposals for complete information about each area or category stated in the outline. In addition, please submit a list of facilities as outlined in the attached checklist.

*It is recommended that copies of the entire proposal be submitted to the Graduate Curriculum and Research Policies Committee and the Faculty Senate Executive Committee.

D. FACILITIES

1. Describe currently available and anticipated increased needs for:
   a. Library holdings (general & departmental) -- Statement of review and comment from Drake Library
   b. Research and laboratory facilities and equipment
   c. Computer facilities and services—Statement of review and comment from Academic Computing Services