Public Administration Department Graduate Internship Proposal

The College at Brockport, College Senate

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Resolution # 19
2008-2009
College Senate

New Resolution:  
Supersedes Res #:  

TO: Dr. John R. Halstead, College President
FROM: The College Senate  April 6, 2009

RE: 
I. Formal Resolution (Act of Determination)
II. Recommendation (Urging the Fitness of)
III. Other, For Your Information (Notice, Request, Report, etc.)

SUBJ: Public Administration Department Graduate Internship Proposal
(routing #4 08-09 GC)

Signed: (Thambhrahalli M. Rao, 2008-09 College Senate President)
Date: 4/9/09

Please fill out the bottom portion and follow the distribution instructions at the end of this page.

TO: T.M. Rao, The College Senate President
FROM: John R. Halstead, College President

RE: 
I. Decision and Action Taken on Formal Resolution (circle choice)
   a. Accepted - Implementation Effective Date: Spring 2010
   b. Deferred for discussion with the Faculty Senate on ___/___/___
   c. Unacceptable for the reasons contained in the attached explanation

II, III. Response to Recommendation or Other/FYI
   a. Received and acknowledged ___/___/___
   b. Comment:

Signed: (Dr. John R. Halstead, President, SUNY College at Brockport)
Date: 4/24/09

DISTRIBUTION
PRESIDENT’S OFFICE COPIES: Provost, Vice Presidents, College Senate, Other:

PROVOST & VICE PRESIDENT(S) COPIES: Assistant Provost, Dean(s), Academic Advisement, Registrar, Other:

DEAN(S) COPY: Department Chair(s), Other:

COLLEGE SENATE COPIES: Originator, College Senate Website, Other:
DEADLINE FOR SUBMISSIONS: FEBRUARY 28
Incomplete proposals or proposals received after the deadline may not be reviewed until next semester.

INSTRUCTIONS – please, no multiple attachments – each proposal must be submitted electronically as one document.
- Submit only complete proposals. Include support letters from department chair and dean.
- Proposals must be prepared individually in Word format using committee guidelines available at brockport.edu/collegesenate/proposal.html.
- Fill out this cover page for each proposal and insert it electronically as the front page of your document. (/collegesenate/proposal.html)
- Email whole proposal with cover page as one attachment to senate@brockport.edu and facprez@brockport.edu.
- All updates must be resubmitted to the Senate office with the original cover page including routing number.
- Questions? Call the Senate office at 395-2586 or the appropriate committee chairperson.

1. PROPOSAL TITLE: Please be somewhat descriptive, ie. Graduate Probation/Dismissal Proposal rather than Graduate Proposal.

PAD Graduate Internship Proposal

2. BRIEF DESCRIPTION OF PROPOSAL:
Make credit hours a uniform 42 credits for all MPA students, by making the internship an elective, subject to advisement.

3. WILL ADDITIONAL RESOURCES AFFECTING BUDGET BE NEEDED? X NO ___ YES EXPLAIN YES

4. HOW WILL THIS EFFECT TRANSFER STUDENTS:
Not applicable.

5. ANTICIPATED EFFECTIVE DATE:
Spring 2010

6. SUBMISSION & REVISION DATES: PLEASE PUT A DATE ON ALL UPDATED DOCUMENTS TO AVOID CONFUSION.

<table>
<thead>
<tr>
<th>First Submission</th>
<th>Updated on</th>
<th>Updated on</th>
<th>Updated on</th>
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<tbody>
<tr>
<td>2/26/09</td>
<td>4/2/09</td>
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7. SUBMITTED BY: (contact person)

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jim Fatula</td>
<td>Public Administration</td>
<td>X5080</td>
<td><a href="mailto:Jfatula@brockport.edu">Jfatula@brockport.edu</a></td>
</tr>
</tbody>
</table>

8. COMMITTEES TO COPY: (Senate office use only)

<table>
<thead>
<tr>
<th>Standing Committee</th>
<th>Forwarded For Approval To</th>
<th>Dates</th>
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</thead>
<tbody>
<tr>
<td>__ Enrollment Planning &amp; Policies</td>
<td>Committee for approval</td>
<td>2/26/09</td>
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<tr>
<td>__ Faculty &amp; Professional Staff Policies</td>
<td>Executive Committee</td>
<td>3/9/09</td>
</tr>
<tr>
<td>__ General Education &amp; Curriculum Policies *</td>
<td>GED to Vice Provost</td>
<td>N/A</td>
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<tr>
<td>__ Graduate Curriculum &amp; Policies</td>
<td>Senate</td>
<td>3/23/09</td>
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<td>__ Student Policies</td>
<td>College President</td>
<td>4/8/09</td>
</tr>
<tr>
<td>__ Undergraduate Curriculum &amp; Policies</td>
<td>OTHER</td>
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</tr>
<tr>
<td>* follow special Gen Ed procedures for submission of General Education proposals at &quot;How to Submit Proposals&quot; on our Website.</td>
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REJECTED - WITHDRAWN
Department of Public Administration
Proposed Change in Internship Requirement

Program name: Public Administration
Degree: MPA
SED Program Code: 78813
HEGIS Code Number: 2102

Rationale for Graduate Program Revision

Background
The Department of Public Administration currently differentiates two kinds of applicants: “preservice students”—individuals who at the time of admission have less than two years of professional experience following obtaining their undergraduate degree; and “inservice students”—individuals who have at least two years of professional experience at the time of admission to the MPA program.

Currently, preservice students must complete 45 credits, including a six credit internship, for their MPA degree. Inservice students must complete 42 credits for their MPA degree.

The MPA program has about 160 matriculated students, nearly all of whom are working and are pursuing the MPA degree part time.

We are proposing two changes to our program:

1) Establish a uniform level of 42 credit hours for all MPA students, by eliminating the credit hour variation for “preservice” and “inservice” students.

2) Make the internship an elective course selection, subject to advisement. In other words, each student’s faculty advisor, for each of their advisees, will determine the advisability of an internship, regardless of the student’s prior work experience.

Rationale
We are proposing this change in the internship requirement to better meet student needs. This change accomplishes two things:

1) it establishes uniformity of credit hours for all MPA students; and

2) it creates a policy that allows us to more flexibly meet each student needs by tailoring the internship opportunity for every student who might benefit from it (e.g., individuals changing careers), not just “preservice” students.

The vast majority of MPA students—including “preservice” students—are working, and are pursuing the MPA degree part time. Over the past five years, we have averaged about 55 new admissions each year, half of whom are preservice at the time of admission. During that period of time, we averaged 5 students registering for the internship over the course of the entire academic year (i.e., for all three semesters—fall, spring, and summer). Thus, there has been little demand for the six credit internship. Most preservice students, because they are working at the time of admission, are able to meet the two years of professional work experience required to obtain inservice status. Moreover, because essentially all such internships are unpaid, that places a financial burden on students.

The reduction in credit hours from 45 to 42 credits for preservice students will likely have some positive impact.
on admissions.

**College’s and the Department’s Mission**
The proposed change is aligned with the department’s and the College’s mission.

The Department of Public Administration’s stated mission is to:

_Educate individuals who are preparing or upgrading their skills for careers in public service organizations (such as government, nonprofit, health care and public safety)._ 

The proposed results in a policy that enables us to better meet the needs of all of our students.

**Quality**
This change has a minor positive impact on quality, because it creates a policy that ensures that every student who could benefit from an internship is advised of that opportunity. There is no other change in program requirements or in admission requirements.

**Curriculum**
Here is the comparison of the current and proposed change in the MPA curriculum for the general emphasis. (The change would apply to all emphases.)

<table>
<thead>
<tr>
<th>Current requirements (apply to “preservice” students)</th>
<th>Proposed requirements (apply to all MPA students)</th>
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</thead>
<tbody>
<tr>
<td>PAD 680 Public Policy</td>
<td>PAD 680 Public Policy</td>
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<tr>
<td>PAD 683 Intergovernmental Relations</td>
<td>PAD 683 Intergovernmental Relations</td>
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<tr>
<td>PAD 681 Strategic Management for Public Organizations</td>
<td>PAD 681 Strategic Management for Public Organizations</td>
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<td>PAD 682 Organizational Behavior</td>
<td>PAD 682 Organizational Behavior</td>
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<td>PAD 684 Budget-State &amp; Local Governments</td>
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<td>PAD 688 Research &amp; Program Evaluation</td>
<td>PAD 688 Research &amp; Program Evaluation</td>
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<tr>
<td>PAD 687 Statistics for Managers</td>
<td>PAD 687 Statistics for Managers</td>
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<tr>
<td>PAD 696 Project Paper/Portfolio</td>
<td>PAD 696 Project Paper/Portfolio</td>
</tr>
<tr>
<td>PAD 694 Internship (six credits)</td>
<td>5 electives (which <em>may</em> include an internship)</td>
</tr>
<tr>
<td>4 electives</td>
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**Staffing**
No change.

**Additional cost**
There are no additional costs to support this change.

**Effective Date**
The change in credit hour requirements and the internship will be effective spring 2010.

**Academic Administration Commentary**
Letter of review/comment from Dean of School and from Graduate Dean
• Included

Letter of review/comment from Department Chair
• Attached

**Resources, facilities, and non-teaching staff needed to implement the program**
Statement of review and comment from Drake Library
• Not applicable. No additional resources needed

Statement of review and comment from Academic Computing Services
• Not applicable.

**Letters of support from cooperating departments, agencies, institutions, etc. including a statement of probable/likely impact on departments**
• Not applicable.

**Letter of review/comment from Department Chair**

February 23, 2009

TO: Faculty Senate
FR: Jim Fatula, Chair, Department of Public Administration

As Chair of the Department of Public Administration, I support the proposal of two changes to our program as follows:

1) Establish a uniform level of 42 credit hours for all MPA students, by eliminating the credit hour variation for “preservice” and “inservice” students.

2) Make the internship an elective course selection, *subject to advisement*. In other words, each student’s faculty advisor, for each of their advisees, will determine the advisability of an internship, regardless of the student’s prior work experience.

Jim Fatula, Chair, Department of Public Administration

**Letter of review/comment from P. Michael Fox, Vice Provost for Academic Affairs (Interim Dean, School of Professions)**

To: College Senate
From: P. Michael Fox, Vice Provost for Academic Affairs
Date: February 25, 2009
Re: Proposed Modification of MPA degree program (Public Administration)

I am pleased to write in support of the proposed change in the MPA degree program in the Department of Public Administration.

The changes proposed will create more “uniformity of credit hours for all MPA students” regardless of whether they are “preservice” or “inservice.” They also give the department improved ability to tailor the internships by advisement to meet the needs of individual students’ backgrounds. In my opinion, both changes will be beneficial to the students in this program.
I hope that the College Senate will give full support to this proposal.
Anne Canale

Date: Mon, 23 Feb 2009 11:09:11 -0500
From: James Fatula <fatula@brockport.edu>
Subject: FW: RE: Senate proposal for PAD
To: acanale@brockport.edu

James Fatula, Ph.D.
Chair and Associate Professor
Department of Public Administration
The College at Brockport
State University of New York
(585) 395-5080

Attachment: Message 2 (3k bytes) Open

Date: Wed, 18 Feb 2009 16:34:47 -0500
From: "Susan Stites-Doe" <sstites@brockport.edu>
Subject: RE: Senate proposal for PAD
To: <fatula@brockport.edu>

Dear Dr. Fatula:

I support the proposal that you are submitting to College Senate featuring the elimination of the credit hour variation for "pre-service" and "in-service" students, and the change of the internship to an elective course for both pre-service and in-service students.

Best wishes,

Susan Stites-Doe

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