

4-5-2010

Amendments to the Faculty Bylaws

The College at Brockport, College Senate

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The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK
College Senate
350 New Campus Drive
Brockport, NY 14420

RECEIVED
MAY 05 2010
The College at Brockport
Office of the President

Resolution # 18
2009-2010
College Senate

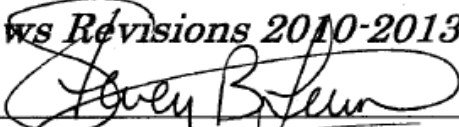
New Resolution:
Supersedes: Bylaws 2007-2010

TO: Dr. John R. Halstead, College President

FROM: The College Senate: *April 5, 2010*

RE: I. Formal Resolution (*Act of Determination*)
II. Recommendation (*Urging the Fitness of*)
→ III. Other, For Your Information (*Notice, Request, Report, etc.*)

SUBJ: *Bylaws Revisions 2010-2013* (routing #64 09-10BL)

Signed: 
(Steven Lewis, 2009-10 College Senate President)

Date: 5/5/10

COLLEGE SENATE
THE COLLEGE AT BROCKPORT
JUN 16 2010
SUNY - 350 NEW CAMPUS DRIVE
BROCKPORT, NY 14420-2925

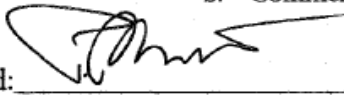
Please fill out the bottom portion and follow the distribution instructions at the end of this page.

TO: Steven Lewis, The College Senate President

FROM: *John R. Halstead, College President*

RE: I. Decision and Action Taken on Formal Resolution (circle choice)
a. Accepted - Implementation Effective Date: May 2010
b. Deferred for discussion with the Faculty Senate on ___/___/___
c. Unacceptable for the reasons contained in the attached explanation

→ II, III. Response to Recommendation or Other/FYI
a. Received and acknowledged 6/7/10
b. Comment: _____

Signed: 
(Dr. John R. Halstead, President, The College at Brockport) Date: 6/7/10

DISTRIBUTION

Upon approval, the College President will forward copies of resolutions to his staff who will, in turn, forward copies to their staff. The College Senate Office will post resolutions to the College Senate Web at <http://www.brockport.edu/collegesenate/resolutions>.

COLLEGE SENATE OFFICE

Routing Number <i>Routing # assigned by Senate Office</i>	#64 09-10BL
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RESOLUTION PROPOSAL COVER PAGE

	<i>Use routing number and title in all reference to this proposal.</i>
This Proposal Replaces Resolution	#Bylaws 07-10

DEADLINE FOR SUBMISSIONS: FEBRUARY 28

Incomplete proposals or proposals received after the deadline may not be reviewed until next semester.

INSTRUCTIONS – please, no multiple attachments – submit each proposal electronically as one Word document.

- Submit only complete proposals. Include support letters from department chair and dean. Signed documents can be submitted as hard copies.
- Proposals must be prepared individually in **Word format** using committee guidelines available at brockport.edu/collegesenate/proposal.html.
- Fill out and insert this cover page into each proposal as page 1. (/collegesenate/proposal.html)
- Locate the Resolution # and date this proposal will replace at our "Approved Resolutions" page on our Website.
- Merge/insert all attachments/sections into one **Word document**. Do not send your proposal as a .pdf file.
- Email your proposal as one attachment to senate@brockport.edu. Signed pages can be sent/faxed as hard copies.
- All revisions must be resubmitted to senate@brockport.edu with the original cover page including routing number.
- Questions? Call the Senate office at 395-2586 or the appropriate committee chairperson.

1. **PROPOSAL TITLE:** Please be somewhat descriptive, ie. *Graduate Probation/Dismissal Proposal* rather than *Graduate Proposal*.

Bylaws Revisions 2010-13

2. **BRIEF DESCRIPTION OF PROPOSAL:**

Revisions and updates to the current Bylaws.

3. **WILL ADDITIONAL RESOURCES AFFECTING BUDGET ARE NEEDED?** **NO** **YES** EXPLAIN YES

4. **HOW WILL THIS EFFECT TRANSFER STUDENTS:**

NA

5. **ANTICIPATED EFFECTIVE DATE:**

May 2010

6. **SUBMISSION & REVISION DATES:** PLEASE DATE ALL REVISED DOCUMENTS TO AVOID CONFUSION.

<i>First Submission</i>	<i>Updated on</i>	<i>Updated on</i>	<i>Updated on</i>
Not Yet Rec'd 3/19/10	3/25/10	3/31/10	

7. **SUBMITTED BY: (contact person)**

<i>Name</i>	<i>Department</i>	<i>Phone</i>	<i>Email</i>
P. Gibson Ralph	Bylaws Committee	5265	pralph@brockport.edu

8. **COMMITTEES TO COPY: (Senate office use only)**

Standing Committee	Forwarded To	Dates
<input checked="" type="checkbox"/> Bylaws Committee	Committee for review & approval	Generated by the committee. Copy due at the Senate Office asap.
<input type="checkbox"/> Enrollment Planning & Policies	Executive Committee	3/8/10
<input type="checkbox"/> Faculty & Professional Staff Policies	GED to Vice Provost	
<input type="checkbox"/> General Education & Curriculum Policies *	Senate	3/22/10 (vote 4/5 – ballots to be mailed 4/7) **
<input type="checkbox"/> Graduate Curriculum & Policies	College President	4/30/10
<input type="checkbox"/> Student Policies	OTHER	
<input type="checkbox"/> Undergraduate Curriculum & Policies	REJECTED -WITHDRAWN	

NOTES: ** 3/31/10 - Posting to our Website and Daily Eagle for voting faculty to view prior to the Faculty-at-Large meeting on 4/5/10.

AMENDMENTS TO THE BYLAWS

Amendment 1: Limitation on Presidential Appointment of Senators-at-Large.

Add Article One (Purpose and Definitions), Section E (Units of Representation), Number 6:

5. In the event of there being an insufficient number of Senators-at-Large candidates, or in the event of a vacancy, the Senate President may, upon consultation with the Executive Committee, appoint a Senator to serve in that capacity until the next election.
6. The number of Senators-at-Large appointed by the Senate President shall not exceed three (3).

Amendment 2: Unique Representation

Modify Article One (Purpose and Definitions), Section E (Units of Representation):

3. One (1) Senator shall be elected by each ~~academic department or administrative unit of representation.~~ No Senator may represent two (2) or more units of representation. In addition, six (6) Senators-at-Large shall be elected from the Faculty. Three (3) Senators-at-Large shall be elected each year.

shall be elected from the Faculty. Three (3) Senators-at-Large shall be elected each year.

Amendment 3: Setting a Fixed Quorum

Modify Article Three (The Senate), Section B (Meetings):

The Senate shall meet at least once each month during the academic year, and shall consider an agenda prepared by the Senate Executive Committee in accordance with these Bylaws. The Senate shall also meet on call of its President, the Chief Administrative Officer of the College, the Chancellor, or ten (10) percent of its membership. One (1) more than one-half (1/2) of the voting Senate membership shall constitute a quorum. By motion, the Senate shall set quorum as a fixed number at the beginning of the academic year.

Amendment 4: Terminological Clarification (non-voting membership)

Modify all instances of “ex-officio, non-voting member” (and similar) in the bylaws to “non-voting member”. This clarifies the following:

- Article One (Purpose and Definitions), Section C (Composition):
 - c. The Senate shall be composed of elected members of the Faculty who are eligible by the provisions of these Bylaws and who have served at least six (6) months with Voting Faculty status (see ARTICLE ONE, Section D) and such ex-officio and non-voting members as hereinafter may be specified.

- Article Three (The Senate), Section E (Membership), Number 1:
 - c. The Chief Administrative Officer of the College who shall be a non-voting, ~~ex-officio~~ member of the Senate.
 - d. The University Faculty Senators who shall be non-voting, ~~ex-officio~~ members of the Senate, unless also elected as Senators representing units.
 - e. The President or designee of the legal bargaining agency for the teaching faculty and professionals who shall be a non-voting, ~~ex-officio~~ member of the Senate.

- Article Four (Officers of the Senate), Section C (Duties), Number 1 (President):
 - c. The President shall be ~~an ex-officio and~~ nonvoting member of all standing committees of the Senate, but shall not serve as chairperson of these standing committees.

- Article Four (Officers of the Senate), Section C (Duties), Number 2 (President-elect):
 - c. The President-elect shall be ~~ex-officio and~~ non-voting members of all standing committees of the Senate, but shall not serve as chairperson of these standing committees.

- Article Six (Standing Committees of the Senate), Section K (Committee on General Education Curriculum and Policies):
 1. Membership: ... The General Education Program administrator shall be ~~an~~ ~~ex-officio~~ non-voting member of the Committee, but shall not chair the Committee.

- Article Six (Standing Committees of the Senate), Section L (Committee on the Graduate Curriculum and Policies):
 1. Membership: ... The Dean of Graduate Studies shall be ~~an ex-officio~~ non-voting member of the Committee, but shall not chair the Committee.

Amendment 5: Agenda Flexibility

Modify Article Three (The Senate), Section C (Agenda):

- d. The agenda shall include at least the following items, ~~in the order given below~~: ...

Amendment 6: Terminological Clarification (1/3 “majority”)

Modify Article Three (The Senate), Section C (Agenda), Number 2:

- c. The slight change designation does not prohibit any member of the Senate from stating objections for the record. A voting member may request a full vote of the Senate on such an item. A motion to take a vote at the following Senate meeting requires a second, may be discussed, and passes with ~~a one-third (1/3) majority~~ of those present and voting casting a vote in the affirmative.

Amendment 7: Greening of the Senate

Modify Article Three (The Senate), Section C (Agenda):

1. The agenda shall be prepared by the Executive Committee and shall be circulated by mail/made available electronically to all Senators in advance of regular meetings.

O

Amendment 8: Absence of a President-Elect

Modify Article Four (Officers of the Senate), Section D (Vacancies):

1. If a vacancy in the office of President occurs, the President-elect shall serve as acting-president as long as that vacancy shall exist without vacating the office of the President-elect.
2. A vacancy in the office of President-elect shall be filled by a special election. Special elections may be held only during the fall and spring semesters.
3. In the absence of a President-elect, the President will continue to serve as interim-President until a President-elect has been elected.

P

Amendment 9: Academic Affairs Reorganization

Article One (Purpose and Definitions), New Section (This new section applies as one part of Amendment 9 only if vote on Amendment 2 to the Standing Rules fails.)

G. Organization of the College

An academic department that lacks administrative alignment to a School of the College shall accrue all rights and privileges of a School of the College as defined in these Bylaws.

Q

Article Three (Senate), Section E (Membership):

6. ~~Four student~~Student representatives will be invited to attend each meeting of the Senate and to participate in a non-voting capacity. These students shall be selected and appointed each year in the following manner:
 - a. In each ~~of the three schools;~~School of the College, the chairs of departments shall nominate and the dean shall select one undergraduate student representative.
 - b. ...

R

Article Six (Standing Committees of the Senate), Section K (Committee on General Education Curriculum and Policies):

1. Membership: At least one-half (1/2) the membership of this Committee shall be teaching faculty, including at least ~~two (2) members~~one (1) member from each ~~of the three (3)~~ Schools of the College. ...

S

Article Six (Standing Committees of the Senate), Section L (Committee on the Graduate Curriculum and Policies):

1. Membership: At least one-half (1/2) the membership of this committee shall be teaching faculty, including one (1) teaching faculty member from a department with a graduate program in each ~~on the three (3)~~ Schools of the College with such a program. ...

T

Amendment 10: Notice of Faculty-at-large Meetings

Article Two (The Faculty), Section B (Meetings):

2. All items to be considered at the meeting shall be placed on the agenda, which shall be distributed to the Faculty at least ~~two (2) weeks~~one (1) week prior to the meeting.