5-3-2010

PRO 306 Introduction to Baccalaureate Practices for Nurses

The College at Brockport, College Senate
TO: Dr. John R. Halstead, College President

FROM: The College Senate: May 3, 2010

RE: I. Formal Resolution (Act of Determination)
  II. Recommendation (Urging the Fitness of)
  III. Other, For Your Information (Notice, Request, Report, etc.)

SUBJ: PRO 306 Introduction to Baccalaureate Practices for Nurses

Signed: ________________ Date: 5/5/10
(Steven Lewis, 2009-10 College Senate President)

I. Decision and Action Taken on Formal Resolution (circle choice)
   a. Accepted - Implementation Effective Date: ________ Summer 2010
   b. Deferred for discussion with the Faculty Senate on ______/____/
   c. Unacceptable for the reasons contained in the attached explanation

II, III. Response to Recommendation or Other/FYI
   a. Received and acknowledged ______/____/
   b. Comment:

Signed: ________________ Date: 6/7/10
(Dr. John R. Halstead, President, The College at Brockport)

DISTRIBUTION

Upon approval, the College President will forward copies of resolutions to his staff who will, in turn, forward copies to their staff. The College Senate Office will post resolutions to the College Senate Web at http://www.brockport.edu/collegesenate/resolutions.
DEADLINE FOR SUBMISSIONS: FEBRUARY 28
Incomplete proposals or proposals received after the deadline may not be reviewed until next semester.

INSTRUCTIONS – please, no multiple attachments – each proposal must be submitted electronically as one document.
• Submit only complete proposals. Include support letters from department chair and dean.
• Proposals must be prepared individually in Word format using committee guidelines available at brockport.edu/collegesenate/proposal.html.
• Fill out this cover page for each proposal and insert it electronically as the front page of your document. (brockport.edu/collegesenate/proposal.html)
• Email whole proposal with cover page as one document to senate@brockport.edu and facprez@brockport.edu.
• All updates must be resubmitted to the Senate office with the original cover page including routing number.
• Questions? Call the Senate office at 395-2586 or the appropriate committee chairperson.

1. PROPOSAL TITLE: Please be somewhat descriptive, ie. Graduate Probation/Dismissal Proposal rather than Graduate Proposal.
PRO 306 Introduction to Baccalaureate Practice for Nurses

2. BRIEF DESCRIPTION OF PROPOSAL:
Creation of an introductory course for Associate degree RN students seeking BSN – PRO 306. Successful completion of this one credit course will provide Associate degree RN students with an introduction to baccalaureate nursing practice, and skills in basic competencies in the areas of math, computer skills, study skills and the use of APA format sufficient to allow them to complete other coursework in the major. It is recognized that students entering this major come from multiple educational systems and may have been out of school for an extended time. Because of this a review of basic skills is believed to be warranted.

6. WILL ADDITIONAL RESOURCES AFFECTING BUDGET ARE NEEDED? __X__ NO ___ YES
EXPAND YES

5. HOW WILL THIS EFFECT TRANSFER STUDENTS:
This course is catered to transfer students since all students entering this major are transfer students. It will fill a need by helping them become familiar with Brockport Angel, and by equalizing the basic skills needed to be successful in the major.

6. ANTICIPATED EFFECTIVE DATE:
Summer 2010

7. SUBMISSION & REVISION DATES: PLEASE PUT A DATE ON ALL UPDATED DOCUMENTS TO AVOID CONFUSION.

<table>
<thead>
<tr>
<th>First Submission</th>
<th>Updated on</th>
<th>Updated on</th>
<th>Updated on</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 28, 2010</td>
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</tbody>
</table>

7. SUBMITTED BY: (contact person)

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Kozub</td>
<td>Nursing</td>
<td>395-5311</td>
<td><a href="mailto:mkozub@brockport.edu">mkozub@brockport.edu</a></td>
</tr>
</tbody>
</table>

8. COMMITTEES TO COPY: (Senate office use only)

<table>
<thead>
<tr>
<th>Standing Committee</th>
<th>Forwarded For Approval To</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>__Enrollment Planning &amp; Policies</td>
<td>Committee for approval</td>
<td>3/4/10</td>
</tr>
<tr>
<td>__Faculty &amp; Professional Staff Policies</td>
<td>Executive Committee</td>
<td>4/26/10</td>
</tr>
<tr>
<td>__General Education &amp; Curriculum Policies</td>
<td>Senate</td>
<td>5/3/10</td>
</tr>
<tr>
<td>___Graduate Curriculum &amp; Policies</td>
<td>College President</td>
<td>5/7/10</td>
</tr>
<tr>
<td>___Student Policies</td>
<td>OTHER</td>
<td></td>
</tr>
<tr>
<td>xxxUndergraduate Curriculum &amp; Policies</td>
<td>REJECTED -WITHDRAWN</td>
<td></td>
</tr>
</tbody>
</table>

*Follow special Gen Ed procedures for submission of General Education proposals at “How to Submit Proposals” on our Website.
The College at Brockport
Catalog Course Registration Form

1. Discipline: Pro  Course No. 306 (To be assigned by Registrar)
   Official Title: Introduction to Baccalaureate Practice for Nurses
   Abbreviated course title (limit to 16 spaces) Intro BSN practice
   Course start date: Fall 2010

   ☑ New Course  ☐ Current Content Revised  ☐ Topics Course (if checked, complete item 2)
   ☐ Title Change (Previous Title)
   ☐ Number Change (Previous No.)  Inactivate Old Course Yes Effective Term
   ☐ Inactivation of existing course (course will not be offered in the near future)
   ☐ Other (describe)

2. TOPICS COURSE ONLY:
   A. Generic Course: Discipline Number
   B. Generic Course Title:
   C. Topics Course Title:
   D. Topics Course offered: Semester Spring Year

3. Credits Hours
   Credit hours of credit (invariable)
   Variable Credit? (Yes/No) No If Variable Credit, Credit Range to credit hours

4. Can this course be taken more than once multiple credit? (Yes/No) No Maximum credit:

5. Grading (Check any that apply):
   a. ☐ Letter Grade  ☐ Pass/Fail (S/U) Only  ☐ Approved for a PR (In Progress) grade
   b. ☐ Course requires minimum grade of for General Education/major/minor/certification.

6. Is this a Liberal Arts course? (Yes/No) No

7. General Education Information: (Complete only for General Education courses) *See last item
   a. General Education Knowledge Area (choose one if applicable): None
   b. Additional student learning outcomes: (check all that are currently approved)
      ☐ Contemporary Issues (I) ☐ Perspectives on Women (W)
      ☐ Diversity (D) ☐ Other World Civilizations (Non-Western) (O)

8. Cross Listed Course: Discipline Number

9. Prerequisites: Discipline Number

10. Corequisites: Discipline Number

Submitted by: ____________________________ Date: ____________
Chairperson’s Approval: ____________________________ Date: 2/23/10
Dean’s Approval: ____________________________ Date: 2/6/10
Vice Provost’s Approval: ____________________________ Date: ____________
Course number: PRO 306: Introduction to baccalaureate practice for nurses

Class meets: Monday, August 23, 2010 9am-5pm and Monday, August 30, 2010, 8am to 1pm.

*all assignments must be completed to successfully complete the course

Room: TBA

Professor: Elizabeth Heavey, Ph.D., R.N., C.N.M.
  eheavey@brockport.edu
  395-5308
  Office: 352 Tuttle North
  Online office hours will be announced on the first day of class,
  additional in person office hours by appointment

This is a 1 credit hour course, it is graded on a pass/fail basis (see below for criteria)

Course Description:

This class will provide the Associate’s degree RN with a basic introduction to baccalaureate nursing by introducing him or her to the basic tools necessary for successful completion of courses required for the RN/BSN program at The College at Brockport. The aim of this course is to provide students with basic skills/competencies in math, problem solving and focused study skills, APA and computer skills, and an introduction to the role of the baccalaureate nurse. The rationale for this course is the recognition that students entering the RN/BSN program are preparing for a level of practice that is more theoretically and evidence based, and that they come from diverse educational experiences and all may not have the necessary tools or familiarity with basic skills needed to ensure academic success.

Objectives:

1. Students will demonstrate successful use of the computer 90% of the time using programs such as Microsoft Word and Powerpoint, and resources including Angel and Brockport Email. These will be demonstrated through the successful accomplishment of course assignments, including development of a brief powerpoint presentation, use of Microsoft Word to write at least one paper, communication with the instructor and other students via Brockport email and perform functions in Angel including submission of work to a dropbox, completion of online quizzes, participation in a discussion forum and the use of a podcast.

2. Students will demonstrate competence using APA 90% of the time by correctly using APA formatting, citation in text, and references in all class work.
3. Students will demonstrate basic competence in Math with 85% success by completing course assignments and exercises. Math competencies include the following skills:

   a. Identify what a fraction is and interpret it in English.
   b. Demonstrate the ability to convert fractions, reduce them to their lowest terms and to find the lowest common denominator
   c. Demonstrate how to perform math functions with fractions
   d. Identify what decimals and percentages are and interpret them in English
   e. Demonstrate how to perform math functions with decimals and percentages
   f. Demonstrate how to convert fractions to decimals and percentages and vice versa
   g. Demonstrate the ability to solve math problems involving percentages.
   h. Define ratios and proportions and interpret them in English.
   i. Demonstrate how to set up proportions using ratios and fractions
   j. Solve for x in an equation

**Required texts/resources:**
Access to Microsoft Word, Microsoft PowerPoint, internet browsers (either Internet Explorer 7 or 8 or Firefox – these are compatible with Angel, others are not)

A basic Math for Nurses text. If you have one already feel free to review the concepts covered in this class in that text. Otherwise you may want to purchase one of the following:


*These texts will provide additional review and application of the material covered in class.

Classroom lessons are available online, through the course Angel page.

**Course Expectations:**

Attendance at each class session is mandatory.

Students are expected to check Angel announcements and email daily.

Students are expected to participate in class activities.
Students will utilize the concepts taught in class (such as APA and computer skills) when doing class assignments.

Students will be held to the basic standards of conduct as outlined in Your Right to Know and as endorsed by The College at Brockport.

Grading:

This course is graded on a pass/fail basis. In order to pass, students must earn 85% of available points.

Students must meet the objectives of this course satisfactorily in order to proceed in the major. Those who do not pass the course will be assigned remediation by the instructor, which may include completion of additional work and utilization of the math and writing skills learning centers provided on campus.

Course assignments:

- Write a two to three page paper on the benefits of baccalaureate educations for nurses. You may focus on the differences between associates versus baccalaureate levels of practice (what is the difference between professional opportunities between the two levels), or you may discuss the change in the nursing approach from technical to theoretical which occurs with baccalaureate education (15 points).
  1. You must use at least 4 references in your paper, the citations for three of these articles will be provided to you (you will be responsible for retrieving them) and one article of your choice (you will provide a hard copy of this last article to the professor).
  2. Each article will be cited in your paper.
  3. You will include one direct quote and one reworded statement in your paper.
  4. You are expected to demonstrate appropriate use of APA through formatting, citation in text and a reference list.
  5. This paper will be submitted through the dropbox on the lesson tab in Angel by August 30th.

  **Rationale:** This assignment will provide you with experience with APA, writing skills, and use of the dropbox. It will also allow you to demonstrate an understanding of the impact a bachelor’s degree on your personal practice.

- Retrieve your graded paper from the dropbox when posted. Summarize the feedback provided and outline a plan for improvement of your topic (you will further refine your topic in your PowerPoint presentation). You are expected to use correct grammar and spelling in this assignment. Submit your plan for improvement through Angel Email by September 6th (10 points).

  **Rationale:** This assignment will provide you with experience retrieving graded information from the dropbox, writing skills, APA, and use of Angel email.

- Create a PowerPoint presentation of 4-5 slides based on your paper. You are expected to have incorporated the feedback and your improvement plan in this assignment. Use appropriate APA.
formatting, correct grammar and spelling and demonstrate your understanding of your topic and the use of PowerPoint in this assignment. Submit your slides to the dropbox provided by September 6th. See the grading rubric for specific expectations (20 points).

Rationale: This assignment will provide you with experience using PowerPoint, APA, writing skills, and use of the dropbox.

-Complete Math worksheets provided in the lessons list for the course and complete the online quizzes with a grade of 85% or higher (5 worksheets at 5 points each).

Rationale: These assignments will provide you with practice with basic math competencies and use of the dropbox. Due by September 7th.

Listen to the podcast by following the link provided on Angel. After you have listened, submit at least 3 comments (minimal accepted number) to the discussion forum. Points will be provided for your level of participation in the discussion. Posting single comments, not related to discussion items posted will result in minimal points allotted; participating actively in a discussion thread indicates a higher level of participation and will result in more points given. The discussion forum will be open for 48 hours then will be closed. See the discussion forum rubric for specific grading information (15 points).

Rationale: This assignment will provide you with experience using podcasts, writing skills and the discussion forum. It will also allow you to practice sharing ideas in a group in a professional forum.

-Complete the online math quizzes by September 7th. (15 points).

Rationale: This assignment will provide you with experience taking an online quiz and with demonstration of your ability to meet math competencies.
## Grading rubric: Paper (15 points total)

<table>
<thead>
<tr>
<th>Point</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Needs work</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clear identification of topic</td>
<td>1pt stated with clear description</td>
<td>.75pt stated, no description</td>
<td>.5pt stated, not clear</td>
<td>0-.25pt not stated</td>
</tr>
<tr>
<td>Discussion of topic is rational, evidence based</td>
<td>3pt clear discussion, cites literature, position is apparent, meets length criteria</td>
<td>4-5pt meets majority of criteria for “excellent”</td>
<td>2-3pt meets half of criteria for “excellent”</td>
<td>1pt barely meets criteria for “excellent”</td>
</tr>
<tr>
<td>Direct quote included</td>
<td>1pt direct quote included, is relevant, is formatted/APA correctly</td>
<td>.75 direct quote included is relevant, 1 formatting/APA error</td>
<td>.5pt direct quote included but not formatted/APA correctly</td>
<td>0pt no direct quote included</td>
</tr>
<tr>
<td>Reworded statement included</td>
<td>1pt rewored statement included, is relevant, is formatted/APA correctly</td>
<td>.75 rewored statement included is relevant, 1 formatting/APA error</td>
<td>.5pt rewored statement included but not formatted/APA correctly</td>
<td>0pt no rewored statement included</td>
</tr>
<tr>
<td>4 references cited</td>
<td>1pt 3 assigned references; 1 chosen reference</td>
<td>.75pt 1 reference missing/ incorrect</td>
<td>.5pt 1-2 references missing/ incorrect</td>
<td>.25pt no references cited/ all references incorrect</td>
</tr>
<tr>
<td>APA format for all references</td>
<td>2pt all references in correct APA format</td>
<td>1.5pt very few errors</td>
<td>.75-1.4pt several errors, consistent errors</td>
<td>0-.74pt not in APA format</td>
</tr>
<tr>
<td>References correctly cited in text</td>
<td>2pt all references correctly cited</td>
<td>1.5 pt majority of references cited correctly</td>
<td>1pt citations left out/ incorrectly written</td>
<td>.5pt references not cited in text</td>
</tr>
<tr>
<td>Copy of chosen article provided</td>
<td>1pt provided</td>
<td></td>
<td></td>
<td>0pt not provided</td>
</tr>
<tr>
<td>Grammar/</td>
<td>1pt</td>
<td>.75pt</td>
<td>.5pt</td>
<td>.25pt</td>
</tr>
<tr>
<td>punctuation</td>
<td>no grammatical or punctuation errors</td>
<td>1-2 errors noted</td>
<td>3-5 errors noted</td>
<td>5+ errors noted</td>
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<tr>
<td>-------------</td>
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</tr>
<tr>
<td>Paper correctly submitted to dropbox</td>
<td>1pt paper submitted correctly and on time</td>
<td></td>
<td></td>
<td>0pt paper not submitted correctly</td>
</tr>
<tr>
<td>Point</td>
<td>Excellent</td>
<td>Good</td>
<td>Fair</td>
<td>Needs work</td>
</tr>
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<td>---------------------------------</td>
</tr>
<tr>
<td>Clear identification of topic</td>
<td>3pt stated with clear description</td>
<td>2pt stated, no description</td>
<td>1pt stated, not clear</td>
<td>0-pt not stated</td>
</tr>
<tr>
<td>Discussion of topic is rational, evidence based</td>
<td>6pt clear discussion, cites literature, position is apparent, meets length criteria</td>
<td>4-5pt meets majority of criteria for “excellent”</td>
<td>2-3pt meets half of criteria for “excellent”</td>
<td>1pt barely meets criteria for “excellent”</td>
</tr>
<tr>
<td>References provided and in APA format</td>
<td>4pt 4 references used</td>
<td>3pt 2-3 references used</td>
<td>2pt 1 reference used</td>
<td>0-1pt no references used</td>
</tr>
<tr>
<td>References correctly cited on slides</td>
<td>3pt all references correctly cited</td>
<td>2 pt majority of references cited correctly</td>
<td>1pt citations left out or incorrectly written</td>
<td>0pt references not cited in text</td>
</tr>
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<td>Grammar/ punctuation</td>
<td>3pt no grammatical or punctuation errors</td>
<td>2pt 1-2 errors noted</td>
<td>1pt 3-5 errors noted</td>
<td>0pt 5+ errors noted</td>
</tr>
<tr>
<td>Paper correctly submitted to dropbox</td>
<td>1pt paper submitted correctly and on time</td>
<td></td>
<td></td>
<td>0pt paper not submitted correctly</td>
</tr>
</tbody>
</table>
**Grading Rubric: discussion forum (15 points)**

<table>
<thead>
<tr>
<th>Well Done (9-15 points)</th>
<th>Unsatisfactory (0-8 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posts own assignment and comments on one other student’s assignment</td>
<td>Does not post own assignment or post a comment to another student’s work</td>
</tr>
<tr>
<td><strong>High level content:</strong></td>
<td><strong>Low level Content:</strong></td>
</tr>
<tr>
<td>*thinking skills apparent in answers which include depth and detail</td>
<td>*little explanation of answers</td>
</tr>
<tr>
<td>*gives clear and accurate reasons to support positions</td>
<td>*incorrect information</td>
</tr>
<tr>
<td>*discussing opposing positions and why own position is still valid</td>
<td>*unable to provide support or reason for positions</td>
</tr>
<tr>
<td>*sentences are complete, clear and of varying lengths</td>
<td>*unable to discuss opposing position</td>
</tr>
<tr>
<td>*grammar, punctuation and spelling are correct</td>
<td>*aimless, informal and disorganized writing</td>
</tr>
<tr>
<td><strong>Sources:</strong></td>
<td><strong>Sources:</strong></td>
</tr>
<tr>
<td>*when needed are appropriate level and professional resources cited correctly</td>
<td>*not used when required, cited poorly, or not professional</td>
</tr>
<tr>
<td><strong>Persuasiveness:</strong></td>
<td><strong>Persuasiveness:</strong></td>
</tr>
<tr>
<td>*creates and maintains a sense of urgency or immediacy by documenting a real need,</td>
<td>*little or no attempt is made to persuade the reader,</td>
</tr>
<tr>
<td>demonstrating what ought to be, and proposing a way to close the gap</td>
<td>*assignment is bland and suggests the author has little or no interest in the subject or</td>
</tr>
<tr>
<td>*uses appropriate support materials to do so</td>
<td>material</td>
</tr>
<tr>
<td><strong>Poses Questions:</strong></td>
<td><strong>Poses Questions:</strong></td>
</tr>
<tr>
<td>*poses thought provoking and interesting questions</td>
<td>*rarely or never poses a relevant question</td>
</tr>
<tr>
<td><strong>Interpretation:</strong></td>
<td><strong>Interpretation:</strong></td>
</tr>
<tr>
<td>*student analyzes insightful questions, refutes bias, critiques content, and examines</td>
<td>*student fails to question information, ignores biases, misses major content areas and</td>
</tr>
<tr>
<td>inconsistencies</td>
<td>fails to detect inconsistencies</td>
</tr>
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</table>
Course Policies

**Attendance:**
Attendance in class is an expectation of this course. Students who are unable to attend are responsible for obtaining additional class material besides Angel notes. Absences will be dealt with according to the following SUNY Brockport College Policy:

“The student is responsible for all assigned course work and cannot be absolved of this responsibility. When enrolled in a particular course, the student is obligated to do all of the work assigned. Punctual and regular class attendance is vital to the discharge of this obligation. Absences, excused or not, do not alter this responsibility.

Absences will be excused for (a) documented illness, (b) official representation of the college, (c) death of a close relative, (d) religious holiday, and (e) other circumstances beyond the control of the student. Substantiation of excused absences is the responsibility of the student. Excuses for official representation of the college must be obtained from the official supervising that activity or event. Absences deemed excessive by the instructor may result in a lowered grade. Students whose unexcused absences exceed 15% of the scheduled classes and labs will be subject to failure at the instructor’s discretion.

Regulations more restrictive than those stated above, but not in conflict with them, may be established by the instructor for any course.

Those not calling the instructor prior to missing an exam will receive a “0”. Students who do not turn in their assignments on time without a legitimate, documented excuse will obtain a zero.”

Make up exams are only given for extenuating circumstances. A note from a doctor does not necessarily qualify as an extenuating circumstance. Notes from home are not considered to be acceptable documentation for absence from class, exams or assignments.

**Disability Statement**
“Students with documented disabilities may be entitled to specific accommodations. SUNY Brockport’s Office for Students with Disabilities makes this determination. Please contact the Office for Students with Disabilities at (585) 395-5409 or osdoffic@brockport.edu to inquire about obtaining an official letter to the course instructor detailing any approved accommodations. The student is responsible for providing the course instructor with an official letter. Faculty work as a team with the Office for Students with Disabilities to meet the needs of students with disabilities.”

Students who need accommodations for disability must submit the paperwork to the professor in a timely manner so that accommodations can be arranged. (this means that if you submit your paperwork today, you are not likely to receive accommodations for next week’s test).
Policy on Academic Honesty

The Department of Nursing supports the College Policy on Academic Honesty, outlined below. See Your Right to Know & Academic Policies Handbook for the complete College policy. Because an academic community functions most successfully when there is trust among all members, academic dishonesty is a serious breach of trust that exists between a student, one’s fellow students and/or the instructor. Academic dishonesty is a major violation of College policy that can result in a range of disciplinary actions from a reprimand to suspension or expulsion from the institution. (See Chapter 530-Student Judicial System). Any student suspected of such a violation will be subject to charges in accordance with the Student Council Regulations.

Academic dishonesty may be seen as including the following (the list is not all inclusive):

1. Presenting as one’s own: words, ideas, or products of another without providing a standard form of referencing such as APA format (author, year and reference at the end of paper).
2. Fabricating facts, statistics, or other forms of evidence in papers, laboratory experiments, clinical records, or other assignments.
3. Presenting someone else’s paper or material as one’s own work.
4. Writing or attempting to write an examination, paper, computer work or material for another student; allowing someone else to take one’s examination.
5. Buying and/or selling of examinations; possession of examinations or answers to examinations without the permission of the instructor.
6. Using “cheat” sheets, looking onto another’s paper, or talking to someone other than the instructor or proctor during an examination without the instructor’s permission.
7. Failing to follow the rules of conduct for taking an examination as stipulated by the instructor prior to the examination or as stated by him or her in the course syllabus.
8. Presenting work for which credit has already been received in a previous course, without the consent of the instructor.

Communicating with Faculty

Faculty are readily available to meet with/talk with students by scheduling a time in advance to do so. Individual faculty members may be reached by a variety of technologies: phone, voice mail, and e-mail. Please do not text faculty. Faculty are involved with many different activities are not routinely available on weekends or holidays. Pursuant to public law, faculty cannot speak to parents/spouses/significant others about individual student issues without prior written permission from that student. All full time faculty and some part time faculty have their office hours posted. If these times are not convenient, contact the faculty to schedule an appointment.

Policy on Wireless Communication Device and Electronic Devices:

Course instructors and staff of College facilities may place restrictions on the use of wireless communication devices and electronic devices in their classroom or facilities. Ringing cellular telephones and laptop computers used for instant messaging, game playing, Internet surfing, and other such activities can be considered disruptive. After an initial warning, students who do not comply with the policy of the classroom/facility, may be asked to leave for the remainder of the class/day. If students are asked to leave class because of such a disruption, instructors are not obligated to allow makeup of missed work. Having a wireless communication device in hand or using earphones connected to one during examinations also may be grounds for chargers of academic dishonesty. Using devices with video or photo features may result in charges of violating laws on intellectual property rights or invasion of privacy. Further information on.
Disruptive Behaviors, Academic Dishonesty, and Codes of Student Conduct, including potential sanctions, processes and rights to appeal is published in *Your Right To Know*.

Use of cell phones, texting, surfing the internet and other non-class activities will not be permitted during class time. The Brockport policy on wireless communication devices/electronic devices will be followed in this class.
Appendix 1

Comparisons of the Current RN to BSN Program
with the Proposed Addition of PRO 306
Comparisons of the Current RN to BSN Program with the Proposed Addition of PRO 306
The College at Brockport Department of Nursing

<table>
<thead>
<tr>
<th>Current Program</th>
<th>Proposed Program**</th>
</tr>
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<tbody>
<tr>
<td>Credits</td>
<td>Credits</td>
</tr>
<tr>
<td>Intro to BSN</td>
<td>PRO 306</td>
</tr>
<tr>
<td>*Medication Admin.</td>
<td>NUR 328</td>
</tr>
<tr>
<td>Pharmacology</td>
<td>NUR 321</td>
</tr>
<tr>
<td>Health Assessment</td>
<td>NUR 344</td>
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TOTAL CREDITS 49 TOTAL CREDITS 50

- *Credits from these courses will be transferred in from the associate degree RN program.
- **All students are required to complete at least 30 credits at Brockport, including at least 15 credits in the nursing major, to satisfy the college residency requirement. Transfer credit brought in by challenge exams does not count towards the residency requirement.

Appendix 2
Letter of support from Department Chair
To: Undergraduate Curriculum Committee
   College Senate

From: Francis X. Short, Dean
   School of Health & Human Performance

Date: February 26, 2010

Subj.: Curricular Change
   Department of Nursing

Please accept this brief memo in support of the proposed curriculum change in the Department of Nursing. The Department seeks to add a 1-credit introductory class to its RN-to-BSN program. The RN-to-BSN program is separate from the Department's traditional curriculum and is offered to current RNs who primarily have come from community college programs and who wish to complete the 4-year BSN degree. The Department has learned that inasmuch as it has been several (or more) years since many of these students have taken college level course work, an introductory class designed to provide a brief review of certain fundamental academic skills is in order. The Department has assured me that this class can be absorbed into the regular teaching loads of the current faculty and no new resources (faculty costs or others) will be necessary. Thank you for the consideration.
To: College Senate Curriculum Committee  
From: Linda Snell, Chair, Department of Nursing

I support the addition of the newly proposed course – PRO 306 Introduction to Baccalaureate Practice for Nurses – to our RN to BSN Program. Since the inception of the RN to BSN program, it has been apparent that a majority of students do not have adequate background capabilities with computer software, math calculations, and APA referencing to progress quickly and smoothly into the program. It has been frustrating for the students and the faculty to have to spend valuable course content time on these issues. This course will ensure that students beginning the program have learned or reviewed these skills and are in a better position to succeed in their program.

Another advantage to this course addition is that many RN to BSN students needed one extra credit of Brockport residency to graduate. Many of them took out independent studies for 1 credit. This was a very time consuming option for faculty. This new one credit course will be taught by current, full time faculty as part of their regular workload. There will be no additional faculty costs and the majority of independent studies to meet residency will not be needed in the future.