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Withdrawing Assessment of Basic Computer Skills from the Academic Planning Seminar

The College at Brockport, College Senate

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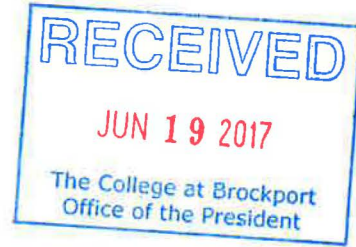


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Resolution **#40 2016-2017**
College Senate

Supersedes Res #: _____



TO: Dr. Heidi Macpherson, College President

FROM: The College Senate: **05/01/17**

- RE: **→** I. Formal Resolution (*Act of Determination*)
II. Recommendation (*Urging the Fitness of*)
III. Other, For Your Information (*Notice, Request, Report, etc.*)

SUBJ: **86_16-17GE Withdrawing Assessment of Basic Computer Skills from the Academic Planning Seminar (#86_16-17GE)**

Signed: Date: 6/19/2017
(Sharon Lubkemann Allen, 2016-17 College Senate President)

Please fill out the bottom portion and follow the distribution instructions at the end of this page.

TO: Dr. Sharon Lubkemann Allen, College Senate President

FROM: Dr. Heidi Macpherson, College President

- RE: **→** I. Decision and Action Taken on Formal Resolution (circle choice)
a. Accepted - Implementation Effective Date**: Fall 2017
****Implementation of resolution requires final approval from SUNY- State Education Department.** YES NO

Signed: Date: 6/14/17
(Dr. Eileen Daniel, Vice Provost, The College at Brockport)

- b. Deferred for discussion with the Faculty Senate on ____/____/____
c. Unacceptable for the reasons contained in the attached explanation

II, III. Response to Recommendation or Other/FYI

- a. Received and acknowledged ____/____/____
b. Comment:

Signed: Date: 7/17/17
(Dr. Heidi Macpherson, President, The College at Brockport)

DISTRIBUTION:

Upon approval, the College President will forward copies of resolutions to his/her staff who will, in turn, forward copies to their staff. The College Senate Office will post resolutions to the College Senate Web at <http://www.brockport.edu/collegesenate/resolutions>.

**COLLEGE SENATE OFFICE
RESOLUTION PROPOSAL COVER PAGE
DEADLINE FOR SUBMISSIONS: FEBRUARY 28**

Incomplete proposals will be returned and proposals received after the deadline may not be reviewed until next semester.

Routing Number <i>Routing # assigned by Senate Office 2016-2017</i>	#86_16-17GE <i>Use routing number and title in all reference to this proposal.</i>
This Proposal Replaces Resolution	#59_15-16GE

INSTRUCTIONS

- Use committee guidelines available at brockport.edu/collegesenate/proposal.html.
- Prepare ONE complete document in **Word format**: include this proposal cover page, proposal, attachments and support letters from your department chair and dean if applicable.
- **Locate the Resolution # and date this proposal will replace at our "Approved Resolutions" page on our Web site.**
- Email completed proposal to senate@brockport.edu. (General Education Proposals and questions go to dlamphro@brockport.edu in the Vice Provost's Office first.)
- Make revisions on the paperwork emailed to you from the Senate office that shows the assigned routing number on top. Submit updated document to senate@brockport.edu.
- Questions? Call the Senate office at 395-2586 or the appropriate committee chairperson.

1. **PROPOSAL TITLE:** Please be somewhat descriptive, ie. *Use a course number and/or title, indicate if for GED code, etc.*

Withdrawing Assessment of Basic Computer Skills from the Academic Planning Seminar

2. **BRIEF DESCRIPTION OF PROPOSAL:**

This proposal removes assessment of computer skills from APS classes and gives responsibility for assessment of the SLOs in SUNY's Information Management Competency to the General Education Assessment Committee (GEAC)

3. **WILL ADDITIONAL RESOURCES AFFECTING BUDGET BE NEEDED?** ___ NO x YES **EXPLAIN YES**

Will be determined by the GEAC

4. **DESCRIBE ANY DATA RELATED TO STUDENT LEARNING OUTCOMES ASSESSMENT USED AS PART OF THE RATIONALE FOR THE REQUESTED SENATE ACTION.**

5. **HOW WILL THIS AFFECT TRANSFER STUDENTS:**

They will be included in computer skills assessment

6. **ANTICIPATED EFFECTIVE DATE:**

Fall 2017

7. **SUBMISSION & REVISION DATES:** PLEASE DATE ALL REVISED DOCUMENTS TO AVOID CONFUSION.

<i>First Submission</i>	<i>Updated on</i>	<i>Updated on</i>	<i>Updated on</i>
04/05/17			

8. **SUBMITTED BY: (contact person)**

<i>Name</i>	<i>Department</i>	<i>Phone</i>	<i>Email</i>
Robert Baker	English	X5234	rbaker@brockport.edu

9. **COMMITTEES: (Senate office use only)**

Standing Committee	Forwarded To	Dates Forwarded
<input type="checkbox"/> Executive Committee	Standing Committee	4/10/17
<input type="checkbox"/> Enrollment Planning & Policies	Executive Committee	4/10/17
<input type="checkbox"/> Faculty & Professional Staff Policies	Senate	4/17/17, 05/01/17
<input checked="" type="checkbox"/> General Education & Curriculum Policies	Passed GED's go to Vice Provost	6/17/17, 6/19/17
<input type="checkbox"/> Graduate Curriculum & Policies	College President	07/19/17
<input type="checkbox"/> Student Policies	OTHER	
<input type="checkbox"/> Undergraduate Curriculum & Policies	REJECTED -WITHDRAWN	

NOTES:

Resolution #40

The following resolution undoes action recommended by the Senate General Education Committee and taken by the Senate in 2016. The previous action, resolution #59_15-16GE, embedded assessment of the first SUNY Information Management Competency SLO into the Academic Planning Seminars. The full rationale, history, and background of this action can be found in resolution #59. Given the financial, personnel, and curricular conditions at the time, this solution was felt by the GE Committee and the Senate to be the most effective solution to the problem of replacing the defunct Computer Skills Exam (CSE).

The current resolution is being recommended by the same body—the Senate General Education Committee—that created resolution #59_15-16GE.

Two rationales exist for the current action:

1) Since this is now primarily an assessment matter, it should be managed by the group responsible for general education assessment: the General Education Assessment Committee (GEAC)

Over the years, the CSE played several roles; however, in recent years, its most important function was as a tool for assessment: providing measurable data to report students' skills to agencies such as Middle States. Although Assessment was not a role that the Senate Committee played, the committee moved ahead with its task because it had been charged by the Provost with replacing the CSE.

However, the Committee's proposal (resolution #59) assessed only the first of the three SUNY SLOs (listed below). The second two SLOs can more appropriately be assessed in other areas besides the APS; however, the committee did not put together a plan for cohesively assessing these SLOs because its only charge had been to replace the CSE, not develop a full Information Management assessment plan.

SUNY Information Management Competency (to be infused throughout the GE curriculum)

- Perform the basic operations of personal computer use
- Understand and use basic research techniques
- Locate, evaluate and synthesize information from a variety of sources (assessed in Brockport's Contemporary Issues category)

Although the Senate approved proposal #59, the Director of the Office of Accountability and Assessment has expressed concerns about whether Middle States would validate assessment that took place in a one credit-hour course (APS) instead of a three credit-hour course.

2) APS Curriculum Reorganization

Passed in Spring 2016, the GE Committee's plan was implemented in Fall 2016. However, the new Director of the Academic Success Center is reorganizing APS course content based on assessment results. As part of these changes, the Director has removed the requirement that students give a PowerPoint presentation on their Career Investigation Report.

A subcommittee of the GEAC--the Communication and Reports Subcommittee--is already putting together a plan for coordinated assessment of all three Information Management SLOs. The current chair of the College Senate General Education Committee is a member of this subcommittee. This group also includes a member of the Drake Library faculty, whose expertise is in Information Management.

Resolution to Withdraw Assessment of Basic Computer Skills
from the Academic Planning Seminar

Whereas the College Senate General Education Committee effectively determined that the role the CSE played in providing Assessment data must continue; and

Whereas the College Senate General Education Committee is not charged with administering assessment of SLOs; and

Whereas the current practice of embedding assessment of the Basic Computer SLO in APS courses is no longer feasible; and

Whereas members of the General Education Assessment Committee (GEAC) are making plans for assessing all three SUNY Information Management SLOs.

Therefore, be it resolved that:

- 1) Assessment of the first SUNY Information Management SLO should be withdrawn from the APS courses; and
- 2) Assessment of SUNY's Information Management Competency SLOs should be administered by the General Education Assessment Committee.

This resolution replaces resolution #59_15-16GE