



PRESENTATION INFORMATION & TIPS

ORAL PRESENTATIONS *will be organized around common themes and be scheduled throughout the conference day.*

Presenters will have 15-20 minutes to speak from organized talking points or read from a polished paper about their scholarly project. Presentations are typically followed by a short Q & A session. *(Presenters who want to be on panels together should indicate that preference in the "Other Information" section of the online submission form.)*

CREATIVE WORK PERFORMANCES *celebrate the art of creative writing and will be scheduled in appropriate performance spaces throughout the day.*

Presenters will have 15-20 minutes to present their scholarly and creative work. The time should be divided into appropriate segments in any combination of the following - speaking from organized talking points, reading from a polished paper, and/or reading a creative writing piece or excerpt (poem, short fiction, or memoir). Time should be allotted at the end of the presentation for Q & A. *(Presenters who want to be on panels together or who have collaborative performance pieces should indicate that preference in the "Other Information" section of the online submission form.)*

SESSION CHAIRS will introduce presenters, ensure they do not exceed their allotted speaking time, and facilitate audience questions and discussion after the presentations.

PREPARING ORAL PRESENTATIONS -

- Prepare and practice your presentation so that it is concise, clear, and effectively delivered.
- Effective delivery includes good pace; appropriate volume; inviting posture, smile and eye contact; straightforward organization; and effective use of PowerPoint and handouts
- Seek editorial assistance and a practice audience from peers and/or faculty advisor(s).
- Presenters will have access to classroom tech - computer, projection, and Internet capabilities.

CONFERENCE DAY TIPS *for* PRESENTERS

- Know the scheduled time and location of your presentation. Arrive early; locate your presentation room; arrive at your panel session at least 10 minutes early; if relevant, load your PowerPoint presentation on the room computer.
- Introduce yourself to the panel chair. S/he is there to support you; provide info so that s/he can introduce you before your presentation.
- Be prepared to learn: this is an opportunity to confidently share your hard work and to humbly look forward to respectful questions and constructive feedback.
- Good news: being nervous does not hurt your credibility or authority. Have fun and enjoy!